



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

REQUEST FOR QUOTATION

RFQ No. 2024-08-066

August 01, 2024

Dear Sir/Madam:

Greetings from the Commission on Human Rights!

The Commission on Human Rights (CHR), through its General Administration Office – General Services Division (GAO-GSD), intends to apply the sum of Two Hundred Ninety-One Thousand Seven Hundred Thirty Pesos (PhP291,730.00) for the **Supply and Delivery of Tires and Various Vehicle Supplies for CHR Service Vehicles** through Section 53.9 Negotiated Procurement – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184. The specifications and requirements are attached for your reference.

The detailed technical specifications are as follows:

| Minimum Technical Specifications | | |
|--|----------|---|
| Unit | Quantity | |
| Tires (Brand new and branded) | | |
| pcs | 21 | <ul style="list-style-type: none">For 2018 Hyundai County BusSize: 215/75 R17.5Load Index: 126/124 to 135/133Warranty: Three (3) years above |
| Oil Filter (Original) | | |
| pcs | 9 | <ul style="list-style-type: none">For 2018 Hyundai County Bus |
| pcs | 12 | <ul style="list-style-type: none">For 2018 Toyota Commuter Van |
| Wiper Blade (Original) for 2018 Toyota Commuter Van | | |
| pcs | 10 | <ul style="list-style-type: none">24" Front Driver Side |
| pcs | 10 | <ul style="list-style-type: none">20" Front Passenger Side |
| Wiper Blade (Original) for 2018 Mitsubishi Xpander | | |
| pcs | 10 | <ul style="list-style-type: none">26" Front Driver Side |
| pcs | 10 | <ul style="list-style-type: none">16" Front Passenger Side |

CHR ng lahat: Naglilingkod maging sino ka man

Commonwealth Avenue, U.P. Complex, Diliman, Quezon City, Philippines 1101

Tel. Nos. (02) 8294 8704 • (02) 8925 3886 • www.chr.gov.ph



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Radiator (Brand new and original)

| | | |
|----|---|---|
| pc | 1 | <ul style="list-style-type: none">• For 2014 Isuzu Crosswind• Diesel/Manual Transmission |
|----|---|---|

Delivery term: Twenty (20) calendar days upon receipt of Notice to Proceed (NTP)

Place of Delivery: Commission on Human Rights
SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City

If interested, please submit your duly signed quotation with the documentary requirements on or before **10:00am, August 08, 2024** at Procurement Division, CHR Central Office, SAAC Building U.P. Complex, Commonwealth Avenue, Diliman, Quezon City, or through e-mail address, procurement@chr.gov.ph. For any clarification, you may contact us at mobile phone number 0917-8571607.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 41 of the 2016 Revised IRR of RA 9184.

Truly yours,


MARIA TERESA G. ANTAZO
Head, BAC Secretariat /
Chief, GAO-Procurement Division

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QUOTATION

PROCUREMENT: SUPPLY AND DELIVERY OF TIRES AND VARIOUS VEHICLE SUPPLIES
FOR CHR SERVICE VEHICLES

RFQ NO. : 2024-08-066

Date: _____

THE BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

c/o Procurement Division
Commission on Human Rights
3rd Floor, SAAC Building,
U.P. Complex, Commonwealth Avenue,
Diliman, Quezon City

Sir/Madam:

This is to submit our quotation for the subject procurement with a total bid price of _____ Pesos (Php _____), inclusive of all existing and appropriate government taxes and charges:

| Minimum Technical Specifications | Technical Specifications of OFFER | Statement of Compliance YES of NO |
|---|-----------------------------------|-----------------------------------|
| Tires (Brand new and branded) <ul style="list-style-type: none">• 21 pcs• For 2018 Hyundai County Bus• Size: 215/75 R17.5• Load Index: 126/124 to 135/133• Warranty: Three (3) years above | | |
| Oil Filter (Original) | | |
| <ul style="list-style-type: none">• 9 pcs for 2018 Hyundai County Bus | | |
| <ul style="list-style-type: none">• 12 pcs for 2018 Toyota Commuter Van | | |

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| | | |
|---|--|--|
| Wiper Blade (Original) for 2018 Toyota Commuter Van | | |
| <ul style="list-style-type: none"> • 10 pcs • 24" Front Driver Side | | |
| <ul style="list-style-type: none"> • 10 pcs • 20" Front Passenger Side | | |
| Wiper Blade (Original) for 2018 Mitsubishi Xpander | | |
| <ul style="list-style-type: none"> • 10 pcs • 26" Front Driver Side | | |
| <ul style="list-style-type: none"> • 10 pcs • 16" Front Passenger Side | | |
| Radiator (Brand new and original) | | |
| <ul style="list-style-type: none"> • 1 pc • For 2014 Isuzu Crosswind • Diesel/Manual Transmission | | |
| Delivery term: Twenty (20) calendar days upon receipt of Notice to Proceed (NTP) | | |
| Place of Delivery: Commission on Human Rights SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City | | |

Financial Offer:

| Quantity / Items | Unit Price | Total Price per Item |
|---|------------|----------------------|
| 21 pcs Tires (Brand new and branded) | | |
| Oil Filter (Original) | | |
| <ul style="list-style-type: none"> • 9 pcs for 2018 Hyundai County Bus | | |
| <ul style="list-style-type: none"> • 12 pcs for 2018 Toyota Commuter Van | | |

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| | | |
|--|-----------------------------|--|
| Wiper Blade (Original) for 2018 Toyota Commuter Van | | |
| • 10 pcs, 24" Front Driver Side | | |
| • 10 pcs, 20" Front Passenger Side | | |
| Wiper Blade (Original) for 2018 Mitsubishi Xpander | | |
| • 10 pcs, 26" Front Driver Side | | |
| • 10 pcs, 16" Front Passenger Side | | |
| 1 pc Radiator (Brand new and original) | | |
| TOTAL OFFERED QUOTATION: | | |
| In Words: _____ _____ | In Figures: _____ | |

I hereby certify that this quotation is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

I further certify that (name of company) is not blacklisted or not allowed to participate in the bidding of all government projects.

Truly yours,

Bidder (Company Name) : _____
Address : _____
Authorized Representative : _____
Designation/Position : _____
Telephone No./Mobile No. : _____
Email Address : _____
PhilGEPS Registration No. : _____
Tax Identification No. (TIN) : _____
Signature : _____

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CHR Procurement through NP-SVP

TERMS & CONDITIONS:

1. Interested bidder/s are **highly encouraged** to use the attached prescribed format of Quotation which may be printed in the company letterhead;
2. Quotation shall be submitted together with a copy of the following documentary requirements on or before the scheduled deadline of submission as stated in the RFQ. **Late submission shall not be accepted:**
 - a. 2024 Business / Mayor's Permit
 - b. PhilGEPS Registration

Winning bidder will be required to submit a notarized Omnibus Sworn Statement.

3. The Approved Budget for the Contract (ABC) is the ceiling price. Quotation/s exceeding the ABC shall be disqualified pursuant to Section 31.0 of the 2016 IRR of R.A. 9184;
4. Failure to comply with **any** of the technical specifications / requirements will disqualify the quotation;
5. Price quotations shall be in Philippine currency, inclusive of all government taxes, duties and levies;
6. Price validity period shall be minimum of Sixty (60) days from the date of bid submission;
7. Winning bidder will be determined to have submitted the Lowest Calculated Responsive Bid (LRCB). In case of tie, the CHR shall apply the tie-breaking method of "toss a coin" through online coin flipper;
8. Payment shall be made through Land Bank of the Philippines' LDDAP-ADA / Bank Transfer facility within fifteen (15) calendar days after the complete delivery and submission of the required documents. For other banking institution, corresponding bank transfer fee shall be charged against the creditor's account.


MARIA TERESA G. ANTAZO
Head, BAC Secretariat /
Chief, GAO-Procurement Division

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