



ANNUAL PROCUREMENT PLAN FOR FY 2026

Commission on Human Rights IV-A

INDICATIVE **FINAL** **UPDATED [Version No. ____]**

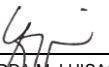
PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Fuel	CHR IV-A	Fuel	35.13 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) and Online Subscriptions Products	Yes		11/2025	01/2026	NEP	319,470.22		Cost-benefit analysis & BAC Reso
Meeting platform subscription for online Human Rights and IHL training/lecture/orientation for the Security Sectors	PAD	Meeting platform subscription for online Human Rights and IHL training/lecture/orientation for the Security Sectors	35.13 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) and Online Subscriptions Products	No	LCRB	01/2026	12/2026	NEP	12,000.00		
Check books	ASD	Check books	Negotiated Procurement - Agency-to-Agency	No	LCRB	03/2026	05/2026	NEP	6,000.00		
Postage	LD, ID, ASD	Postage	Negotiated Procurement - Agency-to-Agency	Yes	LCRB	11/2025	01/2026	NEP	136,100.00		Cost-benefit analysis & BAC Reso
Venue with meals for Community-Based Dialogue	LD	Venue with meals for Community-Based Dialogue	Lease of Real Property and Venue	No	LCRB	03/2026	10/2026	NEP	46,800.00		
Lease of photocopying machine	ASD	Lease of photocopying machine	Small Value Procurement	Yes	LCRB	11/2025	01/2026	NEP	156,000.00		Cost-benefit analysis & BAC Reso
Repairs and maintenance of building, office & ICT equipment & motor vehicles	ASD	Repairs and maintenance of building, office & ICT equipment & motor vehicles	Small Value Procurement	No	LCRB	01/2026	12/2026	NEP	184,000.00		
Refill of fire extinguishers, dry chemical (new office building)	ASD	Refill of fire extinguishers, dry chemical (new office building)	Small Value Procurement	No	LCRB	09/2026	10/2026	NEP	20,000.00		
Fire extinguisher, dry chemical for vehicle	ASD	Fire extinguisher, dry chemical for vehicle	Small Value Procurement	No	LCRB	01/2026	02/2026	NEP	2,800.00		
Refill of fire extinguisher	ASD	Refill of fire extinguisher	Small Value Procurement	No	LCRB	02/2026	03/2026	NEP	4,500.00		
Supply & delivery of office supplies & materials	ID	Supply & delivery of office supplies & materials	Small Value Procurement	No	LCRB	01/2026	10/2026	NEP	119,341.00		
Electricity	ASD	Electricity	Direct contracting	No				NEP	338,000.00		WETI, with existing line
Internet	ASD	Internet	Direct contracting	No				NEP	140,000.00		WETI, with existing line
Landline	ASD	Landline	Direct contracting	No				NEP	36,000.00		WETI, with existing line
Water	ASD	Water	Direct contracting	No				NEP	14,400.00		WETI, with existing line
Janitorial Services	ASD	Janitorial Services	Small Value Procurement	No	LCRB	01/2026	01/2026	NEP	359,832.00		
Security Services	ASD	Security Services	Small Value Procurement	No	LCRB	01/2026	01/2026	NEP	1,538,648.79		
Communication for e-lawyering	LD	Communication for e-lawyering	Direct contracting	No	LCRB	01/2026	12/2026	NEP	24,000.00		WETI, with existing line

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Courier	PAD	Courier	Direct Acquisition	No		01/2026	12/2026	NEP	2,900.00		Charge to operating cash advances
Supply & delivery of meals	CHR IV-A	Supply & delivery of meals	Direct Acquisition	No		01/2026	12/2026	NEP	359,348.00		Charge to operating cash advances
Supply & delivery of meals & supplies	PAD	Supply & delivery of meals & supplies	Direct Acquisition	No		01/2026	12/2026	NEP	60,470.00		Charge to operating cash advances
Supply & delivery of supplies & materials	PAD	Supply & delivery of supplies & materials	Direct Acquisition	No		02/2026	03/2026	NEP	8,550.00		Charge to operating cash advances
Supply & delivery of office supplies & materials	CHR IV-A	Supply & delivery of office supplies & materials	Direct Acquisition	No		01/2026	12/2026	NEP	85,469.34		Charge to operating cash advances
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Supplies and Equipment	CHR IV-A	Common Use Supplies and Equipment	Negotiated Procurement - Agency-to-Agency	No		01/2026	10/2026	NEP	251,062.92		

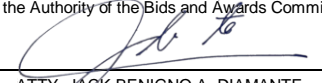
Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 611,570.22
Total Amount of CSEs to be purchased from PS-DBM: 251,062.92
Total Amount of Estimated Budget: 4,225,692.27

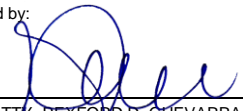
Prepared by:


 SANDRA M. LUISAGA
 Bids and Awards Committee Secretariat

Recommended by:
 By the Authority of the Bids and Awards Committee


 ATTY. JACK BENIGNO A. DIAMANTE
 Bids and Awards Committee Chairperson

Approved by:


 ATTY. REXFORD D. GUEVARRA
 Head of the Procuring Entity



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 28, series of 2025

**RECOMMENDING THE APPROVAL OF THE INDICATIVE ANNUAL PROCUREMENT (APP) FOR
FY 2026**

WHEREAS, the Commission on Human Rights IV-A (CHR IV-A), as a Procuring Entity (PE), is mandated under Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), and its Implementing Rules and Regulations (IRR), to ensure that all procurement activities are properly planned, cost-efficient, transparent, and supportive of the judicious use of government funds;

WHEREAS, Section 7 of the IRR of RA 12009 provides that all procurement shall be within the approved budget of the Procuring Entity and that procuring entities shall undertake procurement planning and preparation to ensure that projects are relevant, appropriate, cost-effective, and consistent with fiscal discipline and government priorities;

WHEREAS, pursuant to the above, the CHR IV-A, through its Bids and Awards Committee (BAC), has consolidated the Project Procurement Management Plans (PPMPs) submitted by the different Divisions of CHR IV-A into the Indicative Annual Procurement Plan (APP) for FY 2026, covering all programmed procurement activities for the year;

WHEREAS, after review and evaluation, the BAC had determined that the preparation of the Indicative APP for FY 2026 is compliant with the provisions of RA 12009 and its IRR, and that the same is within the budget ceiling provided under the FY 2026 National Expenditure Program (NEP) of the Commission on Human Rights;

NOW, THEREFORE, for and in consideration of the foregoing premises, We, the members of the CHR IV-A Bids and Awards Committee hereby RESOLVE, as it is hereby RESOLVED, to RECOMMEND to the Head of the Procuring Entity (HoPE) the APPROVAL of the INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2026 of the Commission on Human Rights IV-A, in the total amount of Four Million Two Hundred Twenty Five Thousand Six Hundred Ninety-Two and 27/100 Pesos Only (PhP4,225,692.27).

RESOLVED, this 29th day of September 2025, in San Pablo City, Philippines.

SO RESOLVED.

Done this 29th day of September 2025, San Pablo City, Philippines.



ATTY. JACK BENIGNO A. DIAMANTE
Chairperson

On leave
ATTY. DIANA B. SAMANIEGO-GAMO
Vice Chairperson



MELVIN B. SOTALBO
Member



LEA E. LIABRÉS
Member

APPROVED BY:



ATTY. REXFORD D. GUEVARRA
Regional Director