

COMMISSION ON HUMAN RIGHTS - REGION IV-B

ANNUAL PROCUREMENT PLAN FOR FY 2026

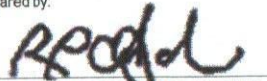
INDICATIVE  FINAL  UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Supply and Delivery of Fuel, Oil, and Lubricants for Official Business	all Divisions	Fuel (Goods)	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	No		01/2026	12/2026	NEP	₱240,000.00		Charge to Operating Expense, With delegated authority for the end-user to directly purchase POL
Water Utility Services	Palawan Office	Utility Services	Direct Contracting	No				NEP	₱5,400.00		WETI, with existing line
Electricity Utility Services	all Divisions		Direct Contracting	No				NEP	₱72,000.00		WETI, with existing line
Landline Telephone Services	all Divisions		Direct Contracting	No				NEP	₱46,800.00		WETI, with existing line
<b>Rental of Office Space</b>	<b>Palawan Office</b>	<b>Office Space</b>	<b>Negotiated Procurement - Lease of Real Property and Venue</b>	<b>Yes</b>		<b>12/2025</b>	<b>01/2026</b>	<b>NEP</b>	<b>₱197,647.08</b>	<b>Early Procurement Activities (EPA)</b>	
Supply of Labor and Materials for the Preventive and Reactive Maintenance of Official Service Vehicles	Admin Division and Palawan Office	Service vehicles maintenance (Goods)	Direct Contracting	No		as the need arises	as the need arises	NEP	₱160,000.00		
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
Supply and Delivery of Drinking Water	Palawan Office	Utility and Communication Services (Goods)	Direct Acquisition	No		01/2026	12/2026	NEP	₱1,260.00		
courier and postage service	all Divisions		Direct Acquisition	No		01/2026	12/2026	NEP	₱35,000.00		
Supply and Delivery of Office Supplies for Operations	all Divisions	Office Operations support (Goods)	Direct Acquisition	No		01/2026	12/2026	NEP	₱112,000.00		
Meals for the Conduct of Operational Meetings and Various Activities	all Divisions		Direct Acquisition	No		01/2026	12/2026	NEP	₱357,800.00		
Supply and Delivery of Tokens for Promotion activities	Promotion and Advocacy Division	Tokens (Goods)	Direct Acquisition	No		01/2026	12/2026	NEP	₱23,900.00		
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Procurement of Common-Use Supplies and Equipment (CSE) for FY 2026	all Divisions	Office Supplies (Goods)	Agency to Agency	No		01/2026	12/2026	NEP	₱54,900.68		Submitted in the APP CSE

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: ₱197,647.08  
 Total Amount of CSEs to be purchased from PS-DBM: ₱54,900.68  
 Total Amount of Estimated Budget: ₱1,306,707.76

Prepared by:




RAY ANTHONY P. DELOS ANGELES  
 Position/Designation  
 Bids and Awards Committee Secretariat

Date: SEP 30 2025

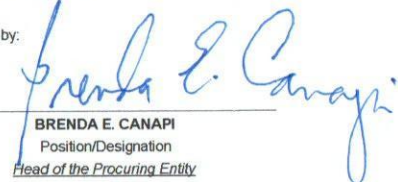
Recommended by:

By the Authority of the Bids and Awards Committee:

  
 ATTY. BETHANY JOY B. CLEDERA  
 Position/Designation  
 Bids and Awards Committee Chairperson

Date: SEP 30 2025

Approved by:

  
 BRENDA E. CANAPI  
 Position/Designation  
 Head of the Procuring Entity

Date: SEP 30 2025



REPUBLIC OF THE PHILIPPINES  
COMMISSION ON HUMAN RIGHTS

BIDS AND AWARDS COMMITTEE (BAC)

RESOLUTION NO. 2025-004, series of 2025

RECOMMENDING THE APPROVAL OF THE INDICATIVE ANNUAL PROCUREMENT (APP) FOR FY  
2026

**WHEREAS**, the Commission on Human Rights (CHR), as a Procuring Entity (PE), is mandated under Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), and its Implementing Rules and Regulations (IRR), to ensure that all procurement activities are properly planned, cost-efficient, transparent, and supportive of the judicious use of government funds;

**WHEREAS**, Section 7 of the IRR of RA 12009 provides that all procurement shall be within the approved budget of the Procuring Entity and that procuring entities shall undertake procurement planning and preparation to ensure that projects are relevant, appropriate, cost-effective, and consistent with fiscal discipline and government priorities;

**WHEREAS**, pursuant to the above, the CHR, through its Bids and Awards Committee (BAC), has consolidated the Project Procurement Management Plans (PPMPs) submitted by the different divisions of the Regional Office IV-B into the Indicative Annual Procurement Plan (APP) for FY 2026, covering all programmed procurement activities for the year;

**WHEREAS**, after review and evaluation, the BAC has determined that the preparation of the Indicative APP for FY 2026 is compliant with the provisions of RA 12009 and its IRR, and that the same is within the budget ceiling provided by the Central Office of the Commission on Human Rights;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, We, the members of the CHR Regional Office IV-B Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED, to RECOMMEND to the Head of the Procuring Entity (HoPE) the APPROVAL of the INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2026 of the Region, in the total amount of **ONE MILLION THREE HUNDRED SIX THOUSAND SEVEN HUNDRED SEVEN PESOS AND SEVENTY-SIX CENTAVOS ONLY (PhP 1, 306, 707.76)**.

RESOLVED, this 23<sup>rd</sup> day of September 2025, in Quezon City, Philippines.

**SO RESOLVED.**

Done this 23<sup>rd</sup> day of September 2025, Quezon City, Philippines.

  
ATTY. BETHANY JOY B. CLEDERA

Chairperson

(On Leave)

ATTY. RASHEDA L. AGUSTIN

Vice-Chairperson

(On Leave)

ATTY. ACE JOSEPH S. GALIMBA

Member



**KHRISTINE LORRAINE M. CACATIAN**  
Member



**ABRAHAM G. NABAD-AW**  
Member

**APPROVED BY:**



**ATTY. BRENDA E. CANAPI**  
Officer-in-Charge  
Head of Procuring Entity (HoPE)

Attested by:



**RESTY C. GONZALES**  
BAC Secretariat