



REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON HUMAN RIGHTS**  
 Regional Office no. IX

**ANNUAL PROCUREMENT PLAN FOR FY 2026**

INDICATIVE

FINAL

UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Supply and Delivery of Other Supplies and Materials (not in PS-DBM) for Regional Operations	Administrative Division	Other Supplies and Materials (not in PS-DBM) for Regional Operations	Small Value Procurement	No	LCRB	01-2026	10-2026	NEP	203,621.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Supply and Delivery of Fuel	Administrative Division	Fuel Supply for Regional Office IX	Direct Retail Purchase of Fuel, oil and Lubricants	Yes	LCRB	01-2026	12-2026	NEP	120,000.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Repairs and Maintenance of - ICT Equipment	Administrative Division	ICT Equipment	Small Value Procurement	No	LCRB	01-2026	10-2026	NEP	84,000.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Repairs and Maintenance - Motor Vehicles Expenses - Mitsubishi Adventure and Toyota hilux Hi-Ace Van	Administrative Division	Motor Vehicles Expenses - Mitsubishi Adventure and Toyota hilux Hi-Ace Van	Small Value Procurement	No	LCRB	01-2026	11-2026	NEP	288,000.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Repairs and Maintenance - Motor Vehicles Expenses - Nissan Urvan	Administrative Division	Motor Vehicles Expenses - Nissan Urvan	Direct Contracting	No		01-2026	11-2026	NEP	60,000.00	Life Cycle Assessment (LCA)	Vehicle Under Warranty
Repairs and Maintenance - Repairs and Maintenance - Office Equipment	Administrative Division	Repairs and Maintenance - Office Equipment	Small Value Procurement	No	LCRB	01-2026	10-2026	NEP	56,000.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Supply and Delivery of Packed Meals for Torture Prevention	Prevention Division	Packed Meals for Torture Prevention	Small Value Procurement	No	LCRB	06-2026	06-2026	NEP	15,000.00		
Supply and Delivery of Packed Meals Sectoral Legal Assistance Project	Prevention Division	Packed Meals Sectoral Legal Assistance Project	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	60,000.00		
Supply and Delivery of Packed Meals Mapping of existing referral mechanisms on gender-based discrimination and violence cases	Promotion Division	Packed Meals Mapping of existing referral mechanisms on gender-based discrimination and violence cases	Small Value Procurement	No	LCRB	03-2026	03-2026	NEP	15,000.00		
Supply and Delivery of Packed Meals Human Rights Education - Training with Security Sector	Promotion Division	Packed Meals Human Rights Education - Training with Security Sector	Small Value Procurement	No	LCRB	01-2026	10-2026	NEP	48,000.00		
Supply and Delivery of Packed Meals Human Rights Education - HR101 for CHRE Volunteers	Promotion Division	Packed Meals Human Rights Education - HR101 for CHRE Volunteers	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	64,000.00		

Supply and Delivery of Packed Meals for Human Rights Education - Training on Gender Based Violence (GBV)	Promotion Division	Packed Meals for Human Rights Education - Training on Gender Based Violence (GBV)	Small Value Procurement	No	LCRB	02-2026	10-2026	NEP	64,000.00		
Supply and Delivery of Packed Meals for Human Rights Education - Training Laws Protecting Children	Promotion Division	Packed Meals for Human Rights Education - Training Laws Protecting Children	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	64,000.00		
Supply and Delivery of Packed Meals for Human Rights Education - Training on Bill of Rights	Promotion Division	Packed Meals for Human Rights Education - Training on Bill of Rights	Small Value Procurement	No	LCRB	04-2026	12-2026	NEP	32,000.00		
Supply and Delivery of Packed Meals for Human Rights Education - Training on Right to Suffrage	Promotion Division	Packed Meals for Human Rights Education - Training on Right to Suffrage	Small Value Procurement	No	LCRB	04-2026	9/31/2026	NEP	16,000.00		
Supply and Delivery of Packed Meals for Lecture/Orientation on priority domestic Human Rights Laws	Promotion Division	Packed Meals for Lecture/Orientation on priority domestic Human Rights Laws	Small Value Procurement	No	LCRB	04-2026	9/31/2026	NEP	180,000.00		
Supply and Delivery of Packed Meals for Streghtening and/or Establishment CHRE with SUC	Promotion Division	Packed Meals for Streghtening and/or Establishment CHRE with SUC	Small Value Procurement	No	LCRB	04-2026	9/31/2026	NEP	6,000.00		
Supply and Delivery of Packed Meals for Lobbying for the Establishment of HRAC	Promotion Division	Packed Meals for Lobbying for the Establishment of HRAC	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	12,000.00		
Supply and Delivery of Packed Meals for Office Meetings	Administrative Division	Packed Meals for Office Meetings	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	96,000.00		
Supply and Delivery of Catering Services for Audit Execution (with Conduct to Entry/ Opening Meeting/ Conference for QMS)	Administrative Division	Catering Services for Audit Execution (with Conduct to Entry/ Opening Meeting/ Conference for QMS)	Small Value Procurement	No	LCRB	08-2026	09-2026	NEP	21,000.00		
Supply and Delivery of Packed Meals for Division Meetings	Administrative Division	Packed Meals for Division Meetings	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	48,000.00		
Supply and Delivery of Catering Services for Mid-Year Performance Assessment cum operations planning	Administrative Division	Catering Services for Mid-Year Performance Assessment cum operations planning	Small Value Procurement	No	LCRB	05-2026	06-2026	NEP	27,000.00		
Supply and Delivery of Catering Services for Year-End Performance Assessment cum operations planning	Administrative Division	Catering Services for Year-End Performance Assessment cum operations planning	Small Value Procurement	No	LCRB	12-2026	12-2026	NEP	27,000.00		
Supply and Delivery of Meals and Venue for Community Based Dialogue	Legal Division	Meals and Venue for Community Based Dialogue	Lease of real Property and Venue	No	LCRB	01-2026	12-2026	NEP	120,000.00		
Supply and Delivery of Meals and Venue Human Rights Education - Skills Enhancement Training on Human Rights	Promotion Division	Meals and Venue Human Rights Education - Skills Enhancement Training on Human Rights	Lease of real Property and Venue	No	LCRB	01-2026	12-2026	NEP	48,000.00		
Supply and Delivery of Printing for Regional human rights situation reports-Printing	Legal Division	Printing for Regional human rights situation reports-Printing	Small Value Procurement	No	LCRB	01-2026	12-2026	NEP	30,000.00	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment

Rent - ZDS Sub-Office	Administrative Division	Rent - ZDS Sub-Office	Lease of real Property and Venue	Yes	LCRB	01-2026	12-2026	NEP	69,600.00		
Supply and Delivery of Security Services	Administrative Division	Supply and Delivery of Security Services	Small Value Procurement	Yes	LCRB	01-2026	12-2026	NEP	797,044.08	Life Cycle Assessment (LCA)	Waiting for GPBB Guidelines on Life Cycle Assessment
Telephone Landline (RO - Zamboanga City)	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	67,560.00		with Existing contract as WETI
Internet - ZDS Sub-Office	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	18,000.00		with Existing contract as WETI
Internet	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	360,000.00		with Existing contract as WETI
Water Expenses - RO Zamboanga City	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	48,000.00		with Existing contract as WETI
Water Expenses - ZDS Sub-Office	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	9,000.00		with Existing contract as WETI
Electricity	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	720,000.00		with Existing contract as WETI
Telephone Landline (RO - Zamboanga City)	Administrative Division	Supply and Delivery of Security Services	Direct Contract	No				NEP	67,560.00		with Existing contract as WETI
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
Postage & Courier - Post Office	Administrative Division	Supply and Delivery of Security Services	Direct Acquisition	No		01-2026	12-2026	NEP	96,000.00		Paid thru Cash Advance
Postage & Courier - ZDS Sub-Office	Administrative Division	Supply and Delivery of Security Services	Direct Acquisition	No		01-2026	12-2026	NEP	18,000.00		Paid thru Cash Advance
Postage & Courier	Administrative Division	Supply and Delivery of Security Services	Direct Acquisition	No		01-2026	12-2026	NEP	48,000.00		Paid thru Cash Advance
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Supply and Delivery of Common-Use Supplies (PS-DBM) for Regional Operations	Administrative Division	Common-Use Supplies (PS-DBM) for Regional Operations	Agency to Agency	No	N/A	01-2026	10-2026	NEP	203,979.00	Life Cycle Assessment (LCA)	with Existing contract as WETI

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: ₱ 986,644.08  
Total Amount of CSEs to be purchased from PS-DBM: ₱ 203,979.00  
Total Amount of Estimated Budget: ₱ 4,327,364.08

Prepared by:

Emanilo L. Baul Jr  
Administrative Assistant III/Budget Officer  
Bids and Awards Committee Secretariat

Date : 09-29-2025

Recommended by:  
By the Authority of the Bids and Awards Committee

ATTY. ARBEE M. ARQUIZA  
Attorney IV  
Bids and Awards Committee Chairperson

Date : 09-29-2025

Approved by:

ATTY. JUDELYN T. MACAPILI, LL.M.  
Regional Director  
Head of the Procuring Entity

Date : 09-29-2025



REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON HUMAN RIGHTS**

**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 2025-09-071, series of 2025**

**RECOMMENDING THE APPROVAL OF THE INDICATIVE ANNUAL PROCUREMENT (APP) FOR  
FY 2026**

**WHEREAS**, the Commission on Human Rights (CHR), as a Procuring Entity (PE), is mandated under Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), and its Implementing Rules and Regulations (IRR), to ensure that all procurement activities are properly planned, cost-efficient, transparent, and supportive of the judicious use of government funds;

**WHEREAS**, Section 7 of the IRR of RA 12009 provides that all procurement shall be within the approved budget of the Procuring Entity and that procuring entities shall undertake procurement planning and preparation to ensure that projects are relevant, appropriate, cost-effective, and consistent with fiscal discipline and government priorities;

**WHEREAS**, pursuant to the above, the CHR, through its Bids and Awards Committees (BACs), has consolidated the Project Procurement Management Plans (PPMPs) submitted by the different Offices at the Central Office into the Indicative Annual Procurement Plan (APP) for FY 2026, covering all programmed procurement activities for the year;

**WHEREAS**, after review and evaluation, the BACs have determined that the preparation of the Indicative APP for FY 2026 is compliant with the provisions of RA 12009 and its IRR, and that the same is within the budget ceiling provided under the FY 2026 National Expenditure Program (NEP) of the Commission on Human Rights;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, We, the members of the CHR Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED, to RECOMMEND to the Head of the Procuring Entity (HoPE) the APPROVAL of the INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2026 of the Commission on Human Rights – Region IX, in the total amount of Four Million Three Hundred Twenty Seven Thousand Three Hundred Sixty Four and 08/100 (PhP 4,327,364.08).

RESOLVED, this 29<sup>th</sup> day of September 2025, in Zamboanga City, Philippines.

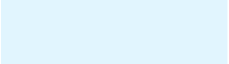
**SO RESOLVED.**

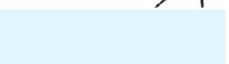
Done this 29<sup>th</sup> day of September 2025, Zamboanga City, Philippines.

  
**ATTY. ARBEE A. ARQUIZA**  
Chairperson

  
**DEXTER L. ANDO**  
Vice Chairperson

  
**BRENDO D. MORALES**  
Member

  
**MORRIS A. YONTING**  
Member

  
**DANIEL S. PAULANANG**  
Member