



COMMISSION ON HUMAN RIGHTS REGION VI

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Purchase of Non-CSE office supplies (Other Supplies and materials Not available in PS-DBM)	Admin	Supplies&Materials-Goods	SVP	NO	LCRB	01/2026	12/2026	GAA 2026	77,000.00		
Purchase of Tokens Used in the Conduct of Trainings & Lectures by Promotion & Advocacy Division & Legal	Promotion& Legal	Supplies & Materials - Goods	SVP	NO	LCRB	01/2026	12/2026	GAA 2026	60,000.00		
Meals and Catering Services	Promotion Legal Admin	Meals & Catering Services	SVP	NO	LCRB	01/2026	12/2026	GAA 2026	497,500.00		National Autism Consciousness Week Women's month International Youth Day, International Humanitarian Law day, NPAW, Mental Health 18th day Campaign Against VAW, Childrens month NHRCW, IDAT, Community Based Dialogue CBD Core group meeting Meals for the Conduct of Information Campaign/lectures, HR trainings, Educ act.CHRE & HRAC Meals for the Mid-Year and Year End Operations Assessment and Planning for FY 2027 Meals for the conduct of Management Review, Technical Assistance prior to the IQA and Surveillance Audits Legal Caravan (2)
Repair and Maintenance of Motor Vehicle, furniture and fixtures, and office equipments											
Repair and Maintenance- Motor Vehicles (Van, Toyota, Mitsubishi), Pick-up)	Admin	Repairs & Maintenance - Goods	Direct Contracting	NO	LCRB	01/2026	12/2026	GAA 2026	120,000.00		
Repair and Maintenance- Office equipment, furnitures and fixtures	Admin	Repairs & Maintenance - Goods	SVP	NO	LCRB	01/2026	12/2026	GAA 2026	30,000.00		
Office Rental	Admin	Rent-Bldg & Structure	NP- 35.9	Yes	LCRB	12/2025	01/2026	GAA 2026	1,205,220.00	Early Procurement Activity	
Procurement of ISO 9001:2015 External Audit	All Division	Consulting Services	SVP	NO	LCRB	01/2026	12/2026	GAA 2026	150,000.00		
Utilities											
Water Expense	Admin	Goods		NO				GAA 2026	24,000.00		WETI, with eisting line/connection
Electricity Expense	Admin	Goods		NO				GAA 2026	312,000.00		WETI, with eisting line/connection
Telephone-landline and landline	Admin	Goods		NO				GAA 2026	144,000.00		WETI, with eisting line/connection
Fuel, Oil and Lubricants	Protection&Promotion	Goods		NO		01/2026	12/2026	GAA 2026	216,000.00		DELEGATED AUTHORITY TO PURCHASE BY BAC RESO
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Postage Expense	Admin	Communication - Goods	Direct Acquisition	No		01/2026	12/2026	GAA 2026	10,000.00		Charge to Operating Cash Advance-Different dates
Pantry Supplies	Admin	Supplies & Materials - Goods	Direct Acquisition	No		03/2026	3/2026	GAA 2026	6,000.00		Charge to Operating Cash Advance
LED Flourescent Bulbs	Admin	Office Equipment, Furniture & Fixture	Direct Acquisition	No		03/2026	3/2026	GAA 2026	5,000.00		Charge to Operating Cash Advance
Procurement of Meals for Meetings with CHR Partners/Stakeholders	Admin	Meals & Catering (Goods)Direct Acquisition		No		01/2026	12/2026	GAA 2026	64,000.00		Charge to Operating Cash Advance-Different dates
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Purchase of Common Supplies Use (PS-DBM)	Admin	Supplies & Materials - (Goods)	Agency to Agency	No		01/2026	12/2026	GAA 2026	88,000.00		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 1,205,220.00
 Total Amount of CSEs to be purchased from PS-DBM: 88,000.00
 Total Amount of Estimated Budget: 3,008,720.00

Prepared by:

Josephine R. de los Reyes
JOSEPHINE R. DE LOS REYES

Signature over Printed Name
 Position/Designation
Bids and Awards Committee Secretariat

Date : Jan. 29, 2026

Recommended by:

Atty. Airas R. Fetiolo
ATTY. AIRAS R. FETILO

Signature over Printed Name
 Position/Designation
Is and Awards Committee Chairpers

Date : Jan. 29, 2026

Approved by:

Atty. Jonnie L. Dabuco
ATTY. JONNIE L. DABUCO

Signature over Printed Name
 Position/Designation
Head of the Procuring Entity

Date : Jan. 29, 2026