

**COMMISSION ON HUMAN RIGHTS
ANNUAL PROCUREMENT PLAN FOR FY 2026**

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Repair and Maintenance Services for CHR Vehicles to ensure roadworthiness, safety, and reliability in support of official travels and operational functions	ADMIN	Repairs & Maintenance (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Dec-26	GAA	170,000.00		
Procurement of Repair and Maintenance Services for Office Equipment to ensure continuous functionality, efficiency, and reliability of devices essential to daily operations	ADMIN	Repairs & Maintenance (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Dec-25	GAA	110,000.00	Early Procurement Activity	
Lease of real Property	ADMIN	Rent-Building and structure	Small Value Procurement	YES	LCRB	Jan-26	Dec-26	GAA	598,176.00	Early Procurement Activity	
Procurement of Security Services to safeguard office premises, personnel, assets, and documents, thereby ensuring a safe and secure working environment for the efficient delivery of public service	ADMIN	Security Services (Goods)	Small Value Procurement	YES	LCRB	Jan-26	Dec-26	GAA	913,314.72	Early Procurement Activity	
Procurement of Postage and Courier Services to facilitate the timely, secure, and efficient transmission of official documents and communications in support of the agency's operations and mandates.	ADMIN	Communication (Goods)	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	GAA	30,000.00		
Procurement of Postage and Courier Services to PhilPost	ADMIN	Communication (Goods)	Agency-to-Agency	NO		Jan-26	Dec-26	GAA	24,000.00		Directly paid to PhilPost
Procurement of Landline and Mobile Telephone Services to ensure reliable communication channels for official transactions, coordination, and delivery of public service	ADMIN	Communication (Goods)	Direct Contracting	NO		Jan-26	Dec-26	GAA	152,400.00		WETI
Procurement of Internet Services with bandwidth of up to 20 Mbps to provide stable and efficient connectivity in support of official communications, online transactions, and delivery of public service	ADMIN	Communication (Goods)	Direct Contracting	NO		Jan-26	Dec-26	GAA	98,200.00		WETI
Water	ADMIN	Goods	Direct Contracting	NO		Jan-26	Dec-26	GAA	33,800.00		WETI
Electricity	ADMIN	Goods	Direct Contracting	NO		Jan-26	Dec-26	GAA	582,400.00		WETI
Procurement of Meals for the conduct of E-lawyering & Legal Clinic Caravan	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	GAA	54,000.00		
Procurement of Meals for Annual Planning Session of CHR X	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Jun-26	Nov-26	GAA	16,200.00		
Procurement of Meals for the conduct of Mid-year Planning of CHR X	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Jun-26	Jun-26	GAA	16,200.00		
Procurement of Meals for Activity 2.1: Surveillance Audit, Activity 2.2: Internal Quality Audit, Activity 2.3: Management Review	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Sep-26	Oct-26	GAA	50,000.00		
Procurement of Meals for Office meetings and Division Meetings	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Dec-26	GAA	67,200.00		
Procurement of Meals for Meetings /dialogue/FGD/Forum	ADMIN	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Apr-26	Sep-26	GAA	30,000.00		
Procurement of Meals for the conduct of HR Trainings, education initiatives, info. Campaign	PROMOTION	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Mar-26	Nov-26	GAA	126,000.00		
Conduct of Celebratory Events	PROMOTION	Meals and Catering Services (Goods)	Small Value Procurement	NO	LCRB	Mar-26	Dec-26	GAA	100,000.00		
Procurement of Non-common Used Supplies (not in PS-DBM)	ADMIN	Supplies and Materials (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Oct-26	GAA	171,427.30		
Procurement of Tokens to be used in the conduct of trainings and lectures organized by the Promotion and Advocacy Division	PROMOTION	Supplies and Materials (Goods)	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	GAA	12,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of Banner with a silk material	PROMOTION	Supplies and Materials (Goods)	Small Value Procurement	NO	LCRB	Apr-26	Oct-26	GAA	10,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of Tarpaulin, Training Kits and Production of IEC Materials to be used in the conduct of trainings and lectures organized by the Promotion and Advocacy Division	PROMOTION	Supplies and Materials (Goods)	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	GAA	32,300.00		
Procurement of Luggage Trolley for transportation of equipment (Printer and Projector) and materials for Promotion and Advocacy Division	PROMOTION	Office Equipment, Furniture and Fixtures (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Feb-26	GAA	10,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of UPS for office desktop computers.	ADMIN	ICT Equipment (Goods)	Small Value Procurement	NO	LCRB	Feb-26	Feb-26	GAA	10,625.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Portable Power Station, use for investigation purposes	PROTECTION	ICT Equipment (Goods)	Small Value Procurement	NO	LCRB	Jun-26	Jun-26	GAA	20,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supply and delivery of fuel, oil and lubricant	PROTECTION & PROMOTION	Fuel (Goods)	Direct Retail Purchase of Petroleum, Fuel, Oil and Lubricants	YES	LCRB	Jan-26	Dec-26	GAA	372,400.00	Early Procurement Activity	
LTO vehicles registration	ADMIN	Goods	Agency to Agency	NO		Feb-26	Mar-26	GAA	10,000.00		Directly paid to LTO
Insurance for office vehicles & properties	ADMIN	Goods	Agency to Agency	NO		Jan-26	Mar-26	GAA	64,000.00		Directly paid to GSIS
Fidelity Bond Premiums	ADMIN	Goods	Agency to Agency	NO		Feb-26	Feb-26	GAA	8,500.00		Directly paid to Bureau of Treasury
Procurement of ISO 9001:2015 External Audit	ALL DIVISION	Consulting services	Small Value Procurement	NO	LCRB	Sep-26	Oct-26	GAA	150,000.00		

Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009

Procurement of Pantry Supplies for walk-in clients	ADMIN	Supplies and Materials (Goods)	Direct Acquisition	NO		26-Feb	26-Oct	GAA	12,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Web Camera for desktop office computer	ADMIN	ICT Equipment (Goods)	Direct Acquisition	NO		Apr-26	Apr-26	GAA	4,500.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of HDMI adaptor	ADMIN	ICT Equipment (Goods)	Direct Acquisition	NO		Apr-26	Apr-26	GAA	2,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement USB 8g	ADMIN	ICT Equipment (Goods)	Direct Acquisition	NO		Jun-26	Jun-26	GAA	2,500.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Computer mouse wireless for Office Laptop Computer	ADMIN	ICT Equipment (Goods)	Direct Acquisition	NO		Apr-26	Apr-26	GAA	3,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Computer keyboard for Office desktop computer	ADMIN	ICT Equipment (Goods)	Direct Acquisition	NO		Jun-26	Jun-26	GAA	2,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Mobile Pocket WIFI	PROTECTION	ICT Equipment (Goods)	Direct Acquisition	NO		Mar-26	Mar-26	GAA	3,500.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Bulb receptacle ad LED Fluorescent Lamp for office repair and maintenance	ADMIN	Office Equipment, Furniture and Fixtures (Goods)	Direct Acquisition	NO		Feb-26	Feb-26	GAA	5,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Water Dispenser for clients' snack and beverage corner	ADMIN	Office Equipment, Furniture and Fixtures (Goods)	Direct Acquisition	NO		Apr-26	Apr-26	GAA	2,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
CCTV Camera for office equipment repair and maintenance	ADMIN	Office Equipment, Furniture and Fixtures (Goods)	Direct Acquisition	NO		Jun-26	Jun-26	GAA	3,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of 2-way handheld radio for Security and communication	ADMIN	Office Equipment, Furniture and Fixtures (Goods)	Direct Acquisition	NO		Mar-26	Aug-26	GAA	4,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	CHARGE TO OPERATING CASH ADVANCE
Procurement of Meals for the conduct of Community Based Dialogue of CHR X	PROMOTION	Meals and Catering Services (Goods)	Direct Acquisition	NO		Apr-26	Oct-26	GAA	9,000.00		CHARGE TO OPERATING CASH ADVANCE
Procurement for Meals for Coordination with SUCS and LGUs for MOA Signing	PROMOTION	Meals and Catering Services (Goods)	Direct Acquisition	NO		Nov-26	Dec-26	GAA	6,000.00		CHARGE TO OPERATING CASH ADVANCE
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Common Used Supplies (PS-DBM)	ADMIN	Supplies and Materials (Goods)	Agency-to-Agency	NO		Feb-26	Oct-26	GAA	352,786.26		
									4,454,429.28		

Note: Insert additional rows as necessary

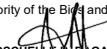
Total Amount of Estimated Budget for EPA Projects: 1,883,890.72
Total Amount of CSEs to be purchased from PS-DBM: 352,786.26
Total Amount of Estimated Budget: 4,454,429.28

Prepared by:


FELINA A. TIMOGAN
Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat


Date : 15 January 2026

Recommended by:

By the Authority of the Bids and Awards Committ

ATTY. ROSHELLE S. DAGARAGA-BAGAS
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Date : 15 January 2026

Approved by:


ATTY. JEANNE IVY F. ABRINA
Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : 15 January 2026