



COMMISSION ON HUMAN RIGHTS - Caraga Region

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE

FINAL

UPDATED [Version No. ____]


PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
SUPPLIES and MATERIALS											
Supply and Delivery of Office Supplies	ORD, LD, ID, PAD, ASD	Supply and Delivery of Common-Use Supplies	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	26,330.00		
Procurement of Supplies and Materials (Non-CSE)	Promotion and Advocacy Division	Supply and Delivery of Supplies and Materials (Non-CSE)	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	19,500.00		
Procurement of Institutional Token	Promotion and Advocacy Division	Supply and Delivery of Institutional Token	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	3,000.00		
Procurement of Fire Extinguisher (Refill)	Admin Support Division	Supply and Delivery of Fire Extinguisher (Refill)	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	6,000.00		
Procurement of Fire Extinguisher	Admin Support Division	Supply and Delivery of Fire Extinguisher (for CHR Vehicles)	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	14,000.00		
FUEL, OIL & LUBRICANTS											
Supply of Fuel, Oil and Lubricants for CHR Caraga Official Vehicles	ORD, LD, ID, PAD, ASD	Provision of Fuel, Oil and Lubricants for CHR Caraga Official Vehicles	Sec. 35.13.2 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products	Yes	LCRB	11/2025	01/2026	GAA 2026	281,500.00	Early Procurement Activity	
ICT Equipment											
Procurement of Mobile Phone	Admin Support Division	Procurement of 1 unit mobile phone	Sec. 34 Small Value Procurement	No	LCRB	06/2026	06/2026	GAA 2026	16,000.00		
REPAIR and MAINTENANCE											
Procurement of Tires for Office Vehicles	Admin Support Division	Procurement of tires for CHR Caraga Vehicles	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	60,000.00		
Preventive Maintenance of Office Vehicles	Admin Support Division	Preventive Maintenance for CHR Caraga Vehicles	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	40,000.00		
Procurement of LED Tube Lights and Bulbs	Admin Support Division	Supply and Delivery of LED Tube Lights and Bulbs	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	8,700.00		
Preventive Maintenance of Office Equipments	Admin Support Division	Preventive Maintenance for CHR Caraga AC units	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	31,800.00		
MEALS & CATERING SERVICES											
Procurement of Meals for HR Promotion activities:	Promotion and Advocacy Division	Procurement of snacks for Magna Carta of Women (RA 9710) Training	Sec. 34 Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026	4,500.00		
		Procurement of meals for National Women's Month activities	Sec. 34 Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026	34,000.00		
		Procurement of meals for Human Rights Confab Project Caravan: Project 1 activity in SDS	Sec. 34 Small Value Procurement	No	LCRB	04/2026	09/2026	GAA 2026	12,500.00		
		Human Rights Confab Project Caravan: Project 2_SDN	Sec. 34 Small Value Procurement	No	LCRB	04/2026	09/2026	GAA 2026	12,500.00		
		Human Rights Confab Project Caravan: Project 3_ADS	Sec. 34 Small Value Procurement	No	LCRB	04/2026	09/2026	GAA 2026	12,500.00		
		Training on Anti-Trafficking in Persons Act (RA 9208, RA 10364 and RA 11862) for Women and Tourism Students	Sec. 34 Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	4,500.00		
		Training on International Humanitarian Law, RA 9745 and NAP WPS	Sec. 34 Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026	4,500.00		
		Training on Anti-Violence Against Women and their Children (RA 9262)	Sec. 34 Small Value Procurement	No	LCRB	09/2026	09/2026	GAA 2026	4,500.00		
		Training on Rights of Persons Arrested, Detained, or Under Custodial Investigation (RA 7438)	Sec. 34 Small Value Procurement	No	LCRB	10/2026	10/2026	GAA 2026	4,500.00		
		Understanding Mental Health and School-based Anxiety for Students	Sec. 34 Small Value Procurement	No	LCRB	02/2026	02/2026	GAA 2026	12,000.00		
Training on Right to Mental Health for Security Sector	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	12,000.00				
Training on Human Rights Laws for CSOs (RA 1035, 9208)	Sec. 34 Small Value Procurement	No	LCRB	04/2026	04/2026	GAA 2026	12,000.00				

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		Training on Mental Health: Understanding School-based Anxiety for 4Ps parent leaders	Sec. 34 Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026	12,000.00		
		Literacy Campaign on Mental Health for PDL	Sec. 34 Small Value Procurement	No	LCRB	09/2026	09/2026	GAA 2026	12,000.00		
		Lecture on Mental Health and the Science of Addiction for LGU	Sec. 34 Small Value Procurement	No	LCRB	07/2026	08/2026	GAA 2026	9,000.00		
		Lecture on Mental Health for Migrant Workers	Sec. 34 Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	4,500.00		
		Mental Health Caravan: Training Series on Mental Health for Youth/Children	Sec. 34 Small Value Procurement	No	LCRB	10/2026	10/2026	GAA 2026	9,000.00		
		Training on Human Rights and Laws for the Security Sector	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	7,500.00		
		Training on Human Rights and Laws for the Media	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	18,000.00		
		Lecture on RA 9262 (Anti-VAWC Law) and RA 11862 (Expanded Anti-Trafficking in Persons Act) for IPs	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	22,500.00		
		Training on Mental Health for IP Youth	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	17,500.00		
		Lecture on Climate Justice	Sec. 34 Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	7,000.00		
		Lecture on the International Humanitarian Law for LGUs	Sec. 34 Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026	13,500.00		
		GAD Forum for Ips	Sec. 34 Small Value Procurement	No	LCRB	10/2026	10/2026	GAA 2026	13,500.00		
		Lecture on Gender and Laws for Female PDLs	Sec. 34 Small Value Procurement	No	LCRB	10/2026	10/2026	GAA 2026	6,500.00		
		Trainings for the Establishment, Operationalization, and Strengthening of Centers for Human Rights Education (CHRE)	Sec. 34 Small Value Procurement	No	LCRB	02/2026	12/2026	GAA 2026	120,000.00		
		1 - ACI 1 - ADSCO 2 - NEMBU 1 - ASSCAT 1 - PNJ Mindanao 1 - CSU 3 HEIs with no CHRE yet									
Procurement of Meals for Regional Office activities:	ORD, LD, ID, PAD, ASD	Mid-year and Year-end Performance Review & Assessment	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	112,000.00		
	ORD, LD, ID, PAD, ASD	Gender Sensitivity Training -GAD Plan and Budget	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	13,500.00		
	ORD, LD, ID, PAD, ASD	Recruitment and Selection	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	10,800.00		
	ORD, LD, ID, PAD, ASD	Regional Staff Meeting	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	72,000.00		
	ORD, LD, ID, PAD, ASD	Division Meeting	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	27,000.00		
	ORD, LD, ID, PAD, ASD	QMS Activities	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	36,000.00		
SECURITY SERVICES											
Procurement of Security Services	Admin Support Division	Procurement for the Provision of Security Services for CHR Caraga Regional Office	Sec. 34 Small Value Procurement	Yes	LCRB	11/2025	01/2026	GAA 2026	792,558.00	Early Procurement Activity	
COMMUNICATION											
Subscription of Mobile Phone Services	Admin Support Division	Telephone-Mobile Services Subscription	Sec. 31 Direct Contracting-WETI	No				GAA 2026	15,600.00		with existing subscription
Subscription of Internet Services	Admin Support Division	Renewal of Subscription of Internet Connection and Telephone Landline	Sec. 31 Direct Contracting-WETI	No				GAA 2026	47,988.00		with existing subscription
PUBLICATION, PRINTING & ADVERTISING											
Procurement of IEC Materials	Promotion and Advocacy Division	Procurement for the supply and delivery of IEC Materials (Brochures)	Sec. 34 Small Value Procurement	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	20,500.00		
UTILITIES											
Electric Power Supply Services	Admin Support Division	Electric Power Supply Services	Sec. 31 Direct Contracting-WETI	No				GAA 2026	300,000.00		with existing connection
Water Utility Services	Admin Support Division	Water Utility Services	Sec. 31 Direct Contracting-WETI	No				GAA 2026	5,400.00		with existing connection

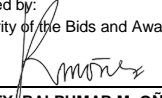
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Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
COURIER SERVICES											
Procurement of Courier Services	Admin Support Division	Procurement of Courier Services for CHR Caraga	Sec. 32 Direct Acquisition	No	LCRB	02/2026-12/2026	02/2026-12/2026	GAA 2026	58,200.00		Charge to CA Operating Expenses
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Supply and Delivery of Office Supplies	ORD, LD, ID, PAD, ASD	Supply and Delivery of Office Supplies	N.P. Sec. 35.5 Agency-to-Agency	No		02/2026-12/2026	02/2026-12/2026	GAA 2026	248,319.63		

Note: Insert additional rows as necessary


Total Amount of Estimated Budget for EPA Projects: 1,074,058.00
Total Amount of CSEs to be purchased from PS-DBM: 248,319.63
Total Amount of Estimated Budget: 2,669,195.63

Prepared by:


MS. NENITA E. BUTIL
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Bids and Awards Committee Secretariat

Recommended by:
 By the Authority of the Bids and Awards Committe


ATTY. RALPHMAR M. OÑEZ
 Attorney IV, OIC-Legal Division
Bids and Awards Committee Chairperson

Approved by:


ATTY. AURORA LUANNE R. CEMBRANO-RAMOS
 Regional Director
Head of the Procuring Entity

Date : January 29, 2026

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