



Commission on Human Rights Region IV-A

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Fuel	CHR IV-A	Fuel	35.13 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) and Online Subscriptions Products	Yes	LCRB	12/2025	01/2026	GAA 2026 - Current Appropriation	319,470.22	Early Procurement	
Postage	CHR IV-A	Postage	Negotiated Procurement - Agency-to-Agency	Yes		12/2025	01/2026	GAA 2026 - Current Appropriation	136,100.00	Early Procurement	Renewal of contract for postage charge account
Lease of photocopying machine	CHR IV-A	Lease of photocopying machine	Small Value Procurement	Yes	LCRB	12/2025	01/2026	GAA 2026 - Current Appropriation	156,000.00	Early Procurement	
Procurement of Security Service Provider	CHR IV-A	Procurement of Security Service Provider	Small Value Procurement	Yes	LCRB	12/2025	01/2026	GAA 2026 - Current Appropriation	1,538,648.79	Early Procurement	
Meeting platform subscription for online Human Rights and IHL training/lecture/orientation for the Security Sectors	CHR IV-A	Meeting platform subscription for online Human Rights and IHL training/lecture/orientation for the Security Sectors	35.13 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) and Online Subscriptions Products	No				GAA 2026 - Current Appropriation	12,000.00		Charge to operating cash advances
Supply & delivery of Checkbook	CHR IV-A	Supply & delivery of Checkbook		No				GAA 2026 - Current Appropriation	6,000.00		LBP check books payment through ADA
Venue with meals for Community-Based Dialogue	CHR IV-A	Venue with meals for Community-Based Dialogue	Lease of Real Property and Venue	No	LCRB	03/2026	10/2026	GAA 2026 - Current Appropriation	46,800.00		as the need arises
Repairs and maintenance of building, office & ICT equipment & motor vehicles	CHR IV-A	Repairs and maintenance of building, office & ICT equipment & motor vehicles	Small Value Procurement	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriation	184,000.00		as the need arises
Refill of fire extinguishers, dry chemical (new office building)	CHR IV-A	Refill of fire extinguishers, dry chemical (new office building)	Small Value Procurement	No	LCRB	09/2026	10/2026	GAA 2026 - Current Appropriation	20,000.00		

Fire extinguisher, dry chemical for vehicle	CHR IV-A	Fire extinguisher, dry chemical for vehicle	Small Value Procurement	No	LCRB	01/2026	02/2026	GAA 2026 - Current Appropriation	2,800.00		
Refill of fire extinguisher	CHR IV-A	Refill of fire extinguisher	Small Value Procurement	No	LCRB	02/2026	03/2026	GAA 2026 - Current Appropriation	4,500.00		
Supply & delivery of office supplies & materials	CHR IV-A	Supply & delivery of office supplies & materials	Small Value Procurement	No	LCRB	01/2026	10/2026	GAA 2026 - Current Appropriation	119,341.00		
Janitorial Services	CHR IV-A	Janitorial Services	Small Value Procurement	No	LCRB	02/2026	02/2026	GAA 2026 - Current Appropriation	359,832.00		
Electricity	CHR IV-A	Electricity		No				GAA 2026 - Current Appropriation	338,000.00		WETI
Internet	CHR IV-A	Internet		No				GAA 2026 - Current Appropriation	140,000.00		WETI
Landline	CHR IV-A	Landline		No				GAA 2026 - Current Appropriation	36,000.00		WETI
Water	CHR IV-A	Water		No				GAA 2026 - Current Appropriation	14,400.00		WETI
Telephone (Mobile)	CHR IV-A	Telephone (Mobile)		No				GAA 2026 - Current Appropriation	24,000.00		WETI
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Courier	CHR IV-A	Courier		No				GAA 2026 - Current Appropriation	2,900.00		Charge to operating cash advances
Supply & delivery of meals	CHR IV-A	Supply & delivery of meals		No				GAA 2026 - Current Appropriation	359,348.00		Charge to operating cash advances
Supply & delivery of meals & supplies	CHR IV-A	Supply & delivery of meals & supplies		No				GAA 2026 - Current Appropriation	60,470.00		Charge to operating cash advances
Supply & delivery of supplies & materials	CHR IV-A	Supply & delivery of supplies & materials		No				GAA 2026 - Current Appropriation	8,550.00		Charge to operating cash advances
Supply & delivery of office supplies & materials	CHR IV-A	Supply & delivery of office supplies & materials		No				GAA 2026 - Current Appropriation	85,469.34		Charge to operating cash advances
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Supplies and Equipment	CHR IV-A	Common Use Supplies and Equipment	Negotiated Procurement - Agency-to-Agency	No				GAA 2026 - Current Appropriation	251,062.92		

Total Amount of Estimated Budget for EPA Projects: 2,150,219.01
Total Amount of CSEs to be purchased from PS-DBM: 251,062.92
Total Amount of Estimated Budget: 4,225,692.27

Prepared by:



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Bids and Awards Committee Secretariat

Recommended by:
By the Authority of the Bids and Awards Committee:



ATTY. JACK BENIGNO A. DIAMANTE

Bids and Awards Committee Chairperson

Approved by:



ATTY. REXFORD D. GUEVARRA

Head of the Procuring Entity