



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

CORDILLERA ADMINISTRATIVE REGION

ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE FINAL UPDATED [Version No. 1]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Security Services for the CHR-CAR Office.	All Division	Services	Negotiated Procurement - Small Value Procurement	Yes	SCRB	12/13/2024	1/17/2025	GAA - Current Appropriation	907,200	Early Procurement Activity	
Lease of Office Space for CHR-CAR Regional Office	All Division	Lease of Office Space	Lease of Real Property and Venue	Yes	LCRB	12/14/2024	1/17/2025	GAA - Current Appropriation	1,680,440.00	Early Procurement Activity	
Supply of Fuel for three (3) official vehicles (services)	All Division	Services	Renewal of Contract	Yes		1/2/2025	12/26/2025	GAA - Current Appropriation	259,700.00	Renewal of Regular and Recurring Services	With BAC Resolution
Supply and Delivery of Common Use Office Supplies for the 1st Quarter of 2025	Admin	Goods	Shopping	No	LCRB	1/30/2025	2/13/2025	GAA - Current Appropriation	23,138.00		
Supply of Cleaning Materials for the 1st Quarter of 2025	Admin	Goods	Shopping	No	LCRB	2/6/2025	2/13/2025	GAA - Current Appropriation	6,751.84		
Supply and Deliver of office materials for Promotion activities	Promo	Goods	Shopping	No	LCRB	2/6/2025	2/20/2025	GAA - Current Appropriation	2/21/2025		
Supply and Delivery of Common Use Office Supplies for the 2nd Quarter of 2025	Admin	Goods	Shopping	No	LCRB	4/11/2025	5/19/2025	GAA - Current Appropriation	32,295.00		
Supply and Delivery of Common Use Office Supplies for the 3rd Quarter of 2025	Admin	Goods	Shopping	No	LCRB	7/18/2025	7/24/2025	GAA - Current Appropriation	20,776.56		
Supply and Delivery of Common Use Office Supplies for the 4th Quarter of 2025	Admin	Goods	Shopping	No	LCRB	10/17/2025	10/23/2025	GAA - Current Appropriation	20,285.80		
Supply and Delivery of Additional Common Use Office Supplies for the 4th Quarter of 2025	Admin	Goods	Shopping	No	LCRB	11/27/2025	12/18/2025	GAA - Current Appropriation	7,681.56		
Tarpaulin Printing for the 2025 Womens' Month Celebration, 8ft(h) x 4ft(w), 8 oz., with corner eyelets.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	1/21/2025	2/27/2025	GAA - Current Appropriation	800.00		
Procurement of 10 pieces T5 LED Tubelights for Office use	Admin	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	3/5/2025	3/13/2025	GAA - Current Appropriation	3,000.00		
Supply and Delivery of 28 pieces Customized Collared T-Shirts, white with purple stripes, with CHR logo.	Promo	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	3/11/2025	3/18/2025	GAA - Current Appropriation	14,000.00		Activity 3.1 : Conduct of Human Rights Celebratory Event
1 lot - 1 pc, 8ft (h) x 4ft(w) Tarpaulin Printing for the 2025 Women's Day Celebration	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/11/2025	3/18/2025	GAA - Current Appropriation	1,500.00		Activity 3.1 : Conduct of Human Rights Celebratory Event
Printing of 2 pieces SCD-Designed Quality Policy Poster, 68cm(h) x 50cm(w); and 1 piece SCD-Designed ISO 9001:2015 Tarpaulin for Calendar year 2024, 5ft(h) x 10ft(w)	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/20/2025	4/14/2025	GAA - Current Appropriation	2,200.00		ISO 9001:2015 for Calendar year 2024
Supply of Additional Internet Connection for the office, 1 package	All Division	Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/3/2025	4/21/2025	GAA - Current Appropriation	120,000.00		Internet Redundancy
Supply and Delivery of 12 pieces Cell Cards for PACD use (1st Semester 2025)	Invest	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	3/26/2025	4/10/2025	GAA - Current Appropriation	3,900.00		Communication Expenses
Printing of 1392 pieces CHR MISMO Poster, tarpaulin, 12 inches (h) x 10 inches (w)	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	4/8/2025	4/15/2025	GoJust Fund	47,371.00		CHR MISMO Posters distributed to the different barangays in CAR

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Supply and Delivery of 10 pieces Customized Plaque for Partner Agencies	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/10/2025	10/17/2025	GAA - Current Appropriation	20,000.00		Activity 1.1 Lakbay Karapatan Tungo sa Kamalayan (LAKARAN) Phase 2
Lease of Venue with Meals for 3 days	Promo	Office Space	Lease of Real Property and Venue	No	LCRB	9/29/2025	10/14/2025	GAA - Current Appropriation	185,000.00		Activity 1.1 Lakbay Karapatan Tungo sa Kamalayan (LAKARAN) Phase 2
Supply and Delivery of Additional Meals and snacks for participants	Promo	Goods and Services	Emergency Purchased	No	N/A	10/24/2025	10/24/2025	GAA - Current Appropriation	6,300.00		Activity 1.1 Lakbay Karapatan Tungo sa Kamalayan (LAKARAN) Phase 2
Supply of Materials Service for CCTV Repair and IP Camera Installation	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/16/2025	10/27/2025	GAA - Current Appropriation	16,720.00		Repair and Maintenance of ICT Equipment
Purchase, Delivery and installation of Materials for the Modularization, and Furniture and Fixture of CHR CAR	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/16/2025	12/10/2025	GAA - Current Appropriation	500,000.00		Office modularization
Supply and Delivery of 1 unit Bottom Load water Dispenser and 1 unit Table Top Water Dispenser for CHR-CAR Regional Office.	Admin	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	11/3/2025	11/11/2025	GAA - Current Appropriation	16,000.00		Office Semi-Expendable Properties for CHR Regional offices
Lease of Venue with Meals (morning and afternoon snacks, lunch) good for 40 pax at 1,500 per head with DOH, Philhealth, LGUs, Primary Care Provider networks .	Legal	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	9/30/2025	11/4/2025	GAA - Current Appropriation	60,000.00		Monitoring the Access to primary Health Services in GIDA Communities through Universal Health Care Law
Tarpaulin Printing, 1 piece, 8ft(h) x 12ft (w), 8 oz. RE: Handbook on Persons with Disability Affairs Office (PDAO) Processes and Consultation Dialogue for PDAO Officers and Persons with PWD Focal Persons in CAR.	Invest	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/5/2025	11/13/2025	GAA - Current Appropriation	2,300.00		
Supply and Delivery of Office supplies and Materials.	Invest	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	11/5/2025	11/14/2025	GAA - Current Appropriation	7,500.00		Activity 3: Conduct of Kabataan, Karapatan, Caravan (KKC)
Supply and Delivery of 100 pieces Customized Certificate Holder, Letter size, with CHR Logo and mantra.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/8/2025	11/11/2025	GAA - Current Appropriation	10,000.00		
Tarpaulin Printing, 1 piece, 4ft(h) x 8ft(w), 8 oz. for the National Human Rights Consciousness Week.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/24/2025	12/1/2025	GAA - Current Appropriation	800.00		
Supply of Labor-Materials for the clutch assembly of TOYOTA Hi Ace Commuter Van	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	12/1/2025	12/11/2025	GAA - Current Appropriation	25,000.00		Repair and Maintenance of Official Vehicles
Supply of 2 pieces tires for TOYOTA Hi Ace Commuter Van, 15 R	Admin	Goods	Negotiated Procurement - Small Value Procurement	No	LCRB	12/4/2025	12/11/2025	GAA - Current Appropriation	15,000.00		Repair and Maintenance of Official Vehicles
Packed Meals											
Delivery of packed Meals (lunch) good for 26 pax at ₱300 per head for the Monthly Meeting (February).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	1/31/2025	2/17/2025	GAA - Current Appropriation	7,800		
Delivery of packed Meals good for 30 pax (₱ 300 per head) for the Monthly Meeting (March).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/5/2025	3/14/2025	GAA - Current Appropriation	9,000		
Delivery of packed Meals good for 30 pax (₱ 300 per head) for the Monthly Meeting (April).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	4/4/2025	4/11/2025	GAA - Current Appropriation	8,100		
Delivery of packed Meals (Lunch) good for 27 pax at ₱ 250 per head from April 28 to 30, 2025 (3 days).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	4/11/2025	4/21/2025	GAA - Current Appropriation	20,250		
Delivery of packed Meals (Lunch) good for 28 pax for the conduct of monthly meeting (June).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	6/10/2025	6/20/2025	GAA - Current Appropriation	8,400		
Delivery of Packed Meals(Lunch) for 26 pax (₱ 300 per head) for the Office Mid-term Review and Assessment (2 days)	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	6/9/2025	6/16/2025	GAA - Current Appropriation	15,600		

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Delivery of packed Meals (Lunch) good for 26 pax at ₱ 300 per head for the monthly meeting (July).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	7/9/2025	7/16/2025	GAA - Current Appropriation	7,800		
Delivery packed Meals (Lunch) good for 25 pax at 300 per head	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	7/30/2025	8/8/2025	GAA - Current Appropriation	7,500		
Delivery of packed Meals (Lunch) good for 22 pax at 300 per head for the monthly meeting (August).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	7/30/2025	8/8/2025	GAA - Current Appropriation	6,600		
Delivery of packed Meals (Lunch) good for 28 pax at 300 per head for the monthly meeting (September).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	9/5/2025	9/17/2025	GAA - Current Appropriation	7,800		
Delivery of Packed meals (lunch) good for 29 pax at 300 per head for the monthly meeting (October).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/8/2025	10/15/2025	GAA - Current Appropriation	8,700		
Delivery of packed Meals (lunch) good for 50 pax at 300 per head for the conduct of National Correctional Consciousness Week (NACOCOW).	Invest	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/22/2025	10/24/2025	GAA - Current Appropriation	15,000		
Delivery of packed meals (morning snacks and lunch) good for 29 pax at 500 per head with free-flowing brewed coffee for the Quality Management System (QMS) Technical Assistance (2 days).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/3/2025	11/6/2025	GAA - Current Appropriation	14,500		QMS Technical Assistance
Delivery of Packed Meals (morning snacks and lunch with free-flowing brewed coffee) good for 33 pax at 500 per head for the conduct of ISO QMS External Surveillance Audit.	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/3/2025	11/6/2025	GAA - Current Appropriation	16,500		ISO QMS External Audit
Delivery of packed Meals (Lunch) good for 28 pax at 300 per head for the monthly meeting (November).	Admin	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/6/2025	11/13/2025	GAA - Current Appropriation	8,400		
Delivery of packed Meals (morning and afternoon snacks, lunch) good for 50 pax at 720 per head for the Focus Group Discussion (FGD) with the barangay community (2 days).	Legal	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	9/30/2025	11/4/2025	GAA - Current Appropriation	36,000		Monitoring of Human Rights Situations of PWDs in GIDA
Delivery of packed Meals (Morning snacks and lunch) good for 30 pax at 500 per head for the Training on OSAEC CSAEM in celebration of National Children's month.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/4/2025	11/14/2025	GAA - Current Appropriation	15,000		Celebratory Event
Delivery of packed Meals (Heavy Snacks) good for 50 pax at 300 per head for the Conduct of Kabataan, Karapatan, Caravan (KKC)	Invest	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/5/2025	11/14/2025	GAA - Current Appropriation	15,000		Activity 3: Conduct of Kabataan, Karapatan, Caravan (KKC)
Meals and Catering Services											
Supply and delivery of Meals and Catering Services good for 30 pax (₱ 500 per head, morning snacks and Lunch).	Promo	Goods and Services	Agency-to-Agency	No	N/A	5/28/2025	6/11/2025	GAA - Current Appropriation	15,000.00		Celebratory event for the month of June
Supply and delivery of Meals and Caterings Services good for 30 pax (₱ 500 per head, morning snacks and Lunch).	Promo	Goods and Services	Agency-to-Agency	No	N/A	5/28/2025	6/11/2025	GAA - Current Appropriation	15,000.00		Celebratory event for the month of June
Delivery of Meals and Catering Services (lunch) good for 40 pax at ₱ 500 per head inclusive of function hall for the conduct of Training for Women with disability.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/6/2025	3/18/2025	GAA - Current Appropriation	20,000		GAD-Related Activity
Delivery of Meals and Catering Services (lunch) for 60 participants at ₱ 300 per head for the 2025 Womens' Day Celebration	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/11/2025	3/18/2025	GAA - Current Appropriation	18,000		Activity 3.1 : Conduct of Human Rights Celebratory Event
Delivery of Meals and Catering Services for 40 pax at 500 per head for the Conduct of CHRE Operationalization for Ifugao State University.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	3/14/2025	4/4/2025	GAA - Current Appropriation	15,000.00		
Delivery of Meals and Catering Services good for 40 pax (morning snacks, afternoon snacks, Lunch) at ₱ 375 per head for the conduct of Human Rights Celebratory Events for 2nd Quarter of 2025 Suffrage as Human Rights: Championing Political Participation for the Youth	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	4/4/2025	4/22/2025	GAA - Current Appropriation	15,000		

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Delivery of Meals and Catering (Morning Snacks and Lunch) Services good for 35 pax with the inclusion of Function Hall for the conduct of Mapping of GBV Referral Mechanisms in Baguio City.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	4/23/2025	5/15/2025	GAA - Current Appropriation	17,500		
Delivery of Meals and Catering Services (Morning Snacks and Lunch) for 35 pax at ₱ 500 per head, inclusive of function hall for the conduct of Gender Sensitivity for Barangay Human Rights Action Centers of La Trinidad, Benguet.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	6/23/2025	7/11/2025	GAA - Current Appropriation	17,500		
Delivery of Meals and Catering Services good for 55 pax (₱ 500 per head, morning snacks and Lunch) for the conduct of Monitoring Situationer on Maternal Health of Indigenous Women.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	6/4/2025	7/16/2025	GAA - Current Appropriation	27,500		
Delivery of Meals and Catering Services (Morning Snacks and Lunch) for 40 pax at ₱ 500 per head for the Training of Human Rights and Human Rights Action Center and Rule of Law (HRAC & RoL) Program for the Municipality of Tuba, Benguet.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	7/11/2025	7/22/2025	GAA - Current Appropriation	20,000		
Delivery of Meals and Catering Services (Lunch) for 75 pax at 200 per head for the International Youth Day Celebration.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	8/1/2025	8/8/2025	GAA - Current Appropriation	15,000		3rd Quarter 2025 Celebratory Events
Delivery of Meals and Catering Services (Morning snacks and Lunch) for 30 pax at 500 per head for the Training on International humanitarian Law.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	8/18/2025	8/27/2025	GAA - Current Appropriation	15,000		3rd Quarter 2025 Celebratory Events
Delivery of Meals and Catering Services (Morning Snacks and Lunch) for 40 pax at ₱ 500 per head for the conduct of Training on Human Rights and Mental Health for Newly -Hired DepED Teachers of Baguio City.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	8/29/2025	9/17/2025	GAA - Current Appropriation	20,000		
Delivery of Meals and Catering Services (morning snacks and Lunch inclusive of function hall) for 35 pax at 500 per head for the Training on Mandate, programs and Services and Basic Human Rights for Media practitioners in Coordination with PIA-CAR.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	9/12/2025	9/23/2025	GAA - Current Appropriation	17,500		
Delivery of Meals and Catering Services (morning snacks and Lunch inclusive of function hall) for 35 pax at 500 per head for the Training on Mental Health and Rights of Older Persons.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	9/16/2025	9/26/2025	GAA - Current Appropriation	17,500		
Delivery of Meals and Catering Services (morning snacks and Lunch inclusive of venue) good for 30 pax at 500 per head for the Training on Mental Health in Celebration of the Mental Health Month.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	10/13/2025	10/21/2025	GAA - Current Appropriation	15,000		
Delivery of Meals and Catering Services (Morning snacks and lunch) good for 40 pax at 500 per head for the Training on Children's Rights and Mental Health for the Children under the Care of Child and Family Service Philippines, Inc. (CFSP).	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/13/2025	11/20/2025	GAA - Current Appropriation	20,000		
Delivery of Meals and Catering Services (morning snacks and lunch with the inclusion of function hall) good for 30 pax at 500 per head for the Lecture on the International Day of Persons with Disabilities.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/12/2025	11/25/2025	GAA - Current Appropriation	15,000		Celebratory Event
Meals and Catering Services with Venue good for 50 pax at 900 per head for the 2025 NATIONAL HUMAN RIGHTS CONSCIOUSNESS WEEK KICK-OFF.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/24/2025	12/2/2025	GAA - Current Appropriation	45,000		

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Meals and Catering Services (morning snacks and lunch) good for 35 pax at 500 per head for the Training on Human Rights Action Center Program for the Municipality and Barangays of Kibungan, Benguet.	Promo	Goods and Services	Negotiated Procurement - Small Value Procurement	No	LCRB	11/12/2025	12/10/2025	GAA - Current Appropriation	17,500.00		
Electricity	Admin	Services	Direct Contracting	No		1/2/2025	12/31/2025	GAA - Current Appropriation	60,000.00		WETI, Charge to Operating Expenses
Communication Expense - Telephone (mobile - RD)	Admin	Services	Direct Contracting	No		1/2/2025	12/31/2025	GAA - Current Appropriation	46,200.00		WETI, Charge to Operating Expenses
Subscription of Communication Services - Telephone (landline)	Admin	Services	Direct Contracting	No		1/2/2025	12/31/2025	GAA - Current Appropriation	108,000.00		WETI, Charge to Operating Expenses
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Procurement of Meals and Catering Services (morning and afternoon snacks, lunch) for the Office Planning Session, inclusive of function hall for 3-day activity.	All Division	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	48,300.00		
Purchase of 14 pieces T5 LED Tubelight, 14 watts for the replacement of busted lights.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	340.00		
Purchased of Assorted Medicines for the Office' first aid kit.	Admin	Drugs and Medicines	Direct Acquisition	No				Charge to Operating Expenses	500.75		
Procurement of Book -binding services for CHR Citizen's Charter, 1 piece	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	350.00		
Delivery of packed Meals (morning snacks and Lunch) good for 23 pax for Office personnel.	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	20,800.00		conduct of PRAISE Awards and 38th Anniversary Celebration.
Purchase of Supplies and Materials for PRIME CHR Corner.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	1,790.00		
Purchase of 1 unit 2 feet (h) x 3 feet (w) Cork Board.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	455		PRAISE Bulletin.
Purchase of 2 pairs Wiper Blades: (2 pieces 18 inches , 2 pieces 21 inches for the replacement of worn Wiper Blades of 2 Official Vehicles (ISUZU DMAX and TOYOTA Hi Ace Commuter Van).	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	2,320		Repair and Maintenance of Official Vehicles
Purchase of 1 unit Exhaust Fan for the Female Comfort Room.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	1,315		Replacement of damaged exhaust fan
Purchase of Meals (Lunch) for 26 pax at ₱ 250 per head for the conduct of Information Drive on RA 9745 and Assistance for Victims of Torture and their Families.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	4,995		Celebratory Events - International Day in Support of Torture Victims and their Families
Banner/Tarpaulin Printing, 1 piece, 5 ft(h) x 8 ft(w), with eyelets on four corners, 8 oz tarpaulin for the Cordillera Day parade and celebration.	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	800		Cordillera Day Parade and Celebration
1 lot laundry service	Admin	Services	Direct Acquisition	No				Charge to Operating Expenses	100		Laundry of Office curtain.
Purchase of 1 piece EPSON Ribbon Cartridge ERC 27 for check printer.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	165		Replacement of worn check printer cartridge
Checkup/diagnostic Service of Check Printer Machine	Admin	Services	Direct Acquisition	No				Charge to Operating Expenses	350		Repair and Maintenance of Office Equipment
Purchase of 2 pieces Shifting Gear bushing for ISUZU DMAX	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	800		Repair and Maintenance of Office Vehicles

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Approved Budget for the Contract (PhP)		
Printing of 4 pieces Functional Statements of each division, 3ft(h) x 2.5ft(w), tarpaulin, 8 oz.	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	600		ISO QMS External Audit
Purchase of 1 piece Door Knob for the Regional Director's office.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	760		Office Repair and Maintenance
Fabrication of 27 pieces IDs, PVC/PVET for CHR-CAR Personnel.	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	3,510		ISO QMS External Audit
Supply of materials and Repair of malfunctioning CHR CAR Signages.	Admin	Goods and Services	Direct Acquisition	No				Charge to Operating Expenses	14,182		Repair and Maintenance of Office Equipment
Purchase of 1 piece Rotating Mop.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	599		Replacement of Worn cleaning mop
Purchase of Meals and Snacks good for 29 pax for the conduct of Quality Management System (QMS) Technical Assistance for day 1.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	8,277.00		QMS Technical Assistance for Day 1
Meals/Dinner for CHR-CAR Employees good for 31 pax for the last day of ISO QMS External Surveillance Audit.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	6,690.00		ISO Quality System Management External Surveillance Audit
Purchase of 2 pieces Sling Bags (tokens for Auditor).	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	3,000.00		ISO Quality System Management External Surveillance Audit
Purchase of 1 lot Meals (snacks and Lunch) for 21 pax.	Admin	Goods	Direct Acquisition	No				Charge to Operating Expenses	13,500.00		2025 National Human Rights Week Celebration.
Purchase of 1 piece 9 volts ASUS Laptop Charger.	Invest	Goods	Direct Acquisition	No				Charge to Operating Expenses	1,300.00		Replacement of damaged unit.
Common Use Supplies and Equipment (CSE) purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Supply and Delivery of Common Use Office Supplies and Materials available from PS-DBM.	Admin	Goods	Agency-to-Agency	No		1/2/2025	12/19/2025	GAA - Current Appropriation	19,211.06		Supplies for all Division is included in the Activity 4.10 of the Indicative AWWP 2026.

Note: Insert additional rows as necessary

Total Amount of Approved Budget for EPA Projects: 2,847,340
Total Amount of CSEs purchased from PS-DBM: 19,211.06
Total Amount of Approved Budget: 5,930,177.36

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:


MARVINT SONAY

Signature over Printed Name
Position/Designation

Bids and Awards Committee Secretariat

Date: _____


Atty. JOELE R. DONGLA

Signature over Printed Name
Position/Designation

Bids and Awards Committee Chairperson

Date: _____


Atty. ROMEL P. DAGUIMOL

Signature over Printed Name
Position/Designation

Head of the Procuring Entity

Date: _____