



COMMISSION ON HUMAN RIGHTS

ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE FINAL UPDATED [Version No. 3]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Supply and Delivery of Common-Use Supplies and Equipment (CSE) not available through DBM-PS	GSD	Common and Non-common use Supplies and Equipment (Goods)	Shopping	No	LCRB	as the need arises	11/2025	GAA	3,000,000.00		
Supply and Delivery of Non- Common-Use Supplies and Equipment (Non-CSE)	ALL Offices		Negotiated Procurement - Small Value Procurement	No	LCRB	02/2025	11/2025	GAA	524,000.00		
Supply and Delivery of Non- Common-Use Supplies and Equipment (Non-CSE)	ALL Offices			No	N/A	N/A	N/A	GAA	2,963,157.20		Charge to Operating Cash Advance
Supplies and Materials	CSJHP		Others - Foreign-funded Procurement	No	N/A	N/A	N/A	Foreign-Assisted Fund	12,000.00		
Books	Library		Negotiated Procurement - Small Value Procurement	No	LCRB	06/2025	06/2025	GAA	400,000.00		
CHR Signage and Logo	GSD		Negotiated Procurement - Small Value Procurement	No	LCRB	02/2025	02/2025	GAA	300,000.00		
Medicine, Clinic and Laboratory supplies	Forensic			No	N/A	N/A	N/A	GAA	75,705.00		Charge to Operating Cash Advance
Communication (Prepaid Load Cards)	ALL Offices			No	N/A	N/A	N/A	GAA	362,400.00		Charge to Operating Cash Advance
Lateral Filing Cabinet	GSD		Semi-Expendable Property, Machinery & Equipment (Goods)	Negotiated Procurement - Small Value Procurement	No	LCRB	10/2025	10/2025	GAA	160,000.00	
Vertical Filing Cabinet with Vault	GSD	Negotiated Procurement - Small Value Procurement		No	LCRB	10/2025	10/2025	GAA	40,000.00		
Metal Shelves	GSD	Negotiated Procurement - Small Value Procurement		No	LCRB	10/2025	10/2025	GAA	360,000.00		
Conference Table	GSD	Negotiated Procurement - Small Value Procurement		No	LCRB	10/2025	10/2025	GAA	600,000.00		
Conferece Chair	GSD	Negotiated Procurement - Small Value Procurement		No	LCRB	10/2025	10/2025	GAA	180,000.00		
Refilling of existing fire extinguishers and procurement of brand new fire extinguishers for Central Office Building	GSD	Negotiated Procurement - Small Value Procurement		No	LCRB	10/2025	10/2025	GAA	300,000.00		
Inverter Aircon units (Climate Change Expenditure Tagging)	GSD	Competitive Bidding		No	LCRB	09/2025	10/2025	GAA	1,204,000.00		

Institutional Tokens	ALL Offices	Tokens, Awards and Souvenirs (Goods)	Competitive Bidding	No	LCRB	07/2025	09/2025	GAA	2,706,600.00		
Token for CHR Partners	ALL Offices		Negotiated Procurement - Small Value Procurement	No	LCRB	08/2025	12/2025	GAA	2,473,000.00		
Plaques	HRDD, ETD		Negotiated Procurement - Small Value Procurement	No	LCRB	04/2025	12/2025	GAA	552,500.00		
Laptop Computers	MISD	Information and Communications Technology Equipment (Goods)	Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	7,204,282.20		
Desktop Computers	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	18,584,686.62		
Heavy Duty Scanners with ADF	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	1,587,600.00		
Multifunction Printers	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	2,887,500.00		
Uninterruptible Power Supply (UPS)	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	1,176,465.00		
Access Point	MISD		Competitive Bidding	No	LCRB	04/2025	06/2025	GAA	2,880,000.00		
Wi-Fi Adapter for Desktop Computer	MISD		Negotiated Procurement - Small Value Procurement	No	LCRB	04/2025	04/2025	GAA	50,000.00		
Intelligent Switch Hub	MISD		Negotiated Procurement - Small Value Procurement	No	LCRB	09/2025	09/2025	GAA	90,000.00		
IP Camera	MISD		Negotiated Procurement - Small Value Procurement	No	LCRB	02/2025	02/2025	GAA	5,000.00		
SD Card	MISD		Negotiated Procurement - Small Value Procurement	No	LCRB	02/2025	02/2025	GAA	30,000.00		
Computer Server	MISD	Competitive Bidding	No	LCRB	02/2025	04/2025	GAA	4,000,000.00			
CHR Press Statement Compendium and Annual Accomplishment Report, Research Output	SCD, Research	Printing, Production, Publication and Promotional Programs (Goods)	Negotiated Procurement - Small Value Procurement	No	LCRB	06/2025	07/2025	GAA	350,000.00		
PACD Collaterals	CHAU		Negotiated Procurement - Small Value Procurement	No	LCRB	06/2025	07/2025	GAA	588,437.80		
CHR Book on Women and Girls in Street Situations	CGEWHR		Negotiated Procurement - Small Value Procurement	No	LCRB	11/2025	12/2025	GAA	100,000.00		
IEC Materials and Training Kits	ETD, Prevention		Negotiated Procurement - Small Value Procurement	No	LCRB	08/2025	12/2025	GAA	1,480,000.00		
Traditional Media Advertisements	SCD		Negotiated Procurement - Small Value Procurement	No	LCRB	06/2025	07/2025	GAA	300,000.00		
Digital Promotion Support Services	SCD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	970,000.00		
Vehicle Computer Box Scanner	GSD	Vehicle and Fuel, Airline Tickets and Transportation Expenses (Goods)	Negotiated Procurement - Small Value Procurement	No	LCRB	11/2025	12/2025	GAA	270,000.00		
Vehicle	GSD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	37,026,689.00		
Fuel, Oil, Lubricants	GSD		Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Yes	N/A	11/2024	01/2025	GAA	1,500,000.00		
Airline Tickets			Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No	N/A	N/A	N/A	GAA	5,000,000.00		

Supply of Labor and Materials for the Preventive and Reactive Maintenance of CHR Building (Construction, Electrical and Siphoning Services)	GSD	Facilities, Electrical Systems and Service Vehicles Maintenance (Goods)	Competitive Bidding	No	LCRB	09/2025	10/2025	GAA	1,890,000.00		
Supply of Labor and Materials for the Preventive and Reactive Maintenance of CHR Building (Construction, Electrical and Siphoning Services)	GSD				No	N/A	N/A	N/A	GAA	510,000.00	Charge to Operating Cash Advance
Supply of Labor and Materials for the Customization and Preventive and Reactive Maintenance of CHR Service Vehicles	GSD			Negotiated Procurement - Small Value Procurement	No	LCRB	as the need arises	01/2025 to 12/2025	GAA	1,042,800.00	
Supply of Labor and Materials for the Customization and Preventive and Reactive Maintenance of CHR Service Vehicles	GSD				No	N/A	N/A	N/A	GAA	340,000.00	Charge to Operating Cash Advance
Supply of Labor and Materials for the Preventive and Reactive Maintenance of CHR Office Generator, and Equipment/Appliances (including CCTV and ICT Equipment)	GSD, MISD				No	N/A	N/A	N/A	GAA	646,000.00	Charge to Operating Cash Advance
Annual Comprehensive Electrical Preventive Maintenance & As-Built Drawing for SAAC and PARDEC Building of CHR Central Office	GSD			Negotiated Procurement - Small Value Procurement	No	LCRB	08/2025	09/2025	GAA	900,000.00	
Pest Control Services	GSD	General Services	Negotiated Procurement - Small Value Procurement	No	LCRB	08/2025	09/2025	GAA	400,000.00		
Janitorial Services	GSD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	14,948,017.72		
Security Services	GSD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	13,747,608.99		
Lease of Venue with Meals and Accommodation	ALL Offices	Venue and Packed Meals/Catering Services for Trainings/Activities/ Others (Goods)	Negotiated Procurement - Lease of Real Property and Venue	No	LCRB	02/2025	12/2025	GAA	3,000,000.00		
Meals/Catering Services	ALL Offices		Negotiated Procurement - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA	4,000,000.00		
Meals	ALL Offices			No	N/A	N/A	N/A	GAA	5,000,000.00	Charge to Operating Cash Advance	
Meals/Catering Services	CSJHP		Others - Foreign-funded Procurement	No	N/A	N/A	N/A	Foreign-Assisted Fund	40,500.00		
Microsoft Office (Word, Excel, Powerpoint)	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	15,652,000.00		
Webmail Hosting	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	5,700,000.00		
Anti-Virus License	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	1,899,990.00		
Internet Subscription (Redundancy for Central Office)	MISD		Competitive Bidding	Yes	N/A	11/2024	01/2025	GAA	603,456.00	Renewal - Appendix 37 of 2016 IRR RA 9184	
Conversational Artificial Intelligence Tool	MISD		Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No	N/A	N/A	N/A	GAA	43,200.00		

Artificial Intelligence Transcription Tool	MISD	Subscription (Goods)	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No	N/A	N/A	N/A	GAA	43,200.00	
SMS API Subscription	MISD		Negotiated Procurement - Small Value Procurement	No	LCRB	07/2025	08/2025	GAA	120,000.00	
Renewal of Domain Subscription for HURIDOCs Platform	IOMD		Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No	N/A	N/A	N/A	GAA	60,000.00	
Library - Journal/E-resources	Library		Direct Contracting	No	N/A	04/2025	05/2025	GAA	73,460.00	
Mobile Phone Subscription (Postpaid)	ProcDiv			No	N/A	N/A	N/A	GAA	23,988.00	Charge to Operating Cash Advance
Online Software License (Video Conferencing Tools, Photo Editing Tools, etc.)	ALL Offices			No	N/A	N/A	N/A	GAA	600,200.00	Charge to Operating Cash Advance
Secure Socket Layer (SSL) Certificate	MISD			No	N/A	N/A	N/A	GAA	5,000.00	Charge to Operating Cash Advance
Photocopier	GSD	Rental and Other Services (Goods)	Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	1,947,400.00	with additional budget to the Original Approved APP item amounting to Php 1,697,400.00
Lights, Audio, Video, and Staging System	ALL Offices		Negotiated Procurement - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA	828,800.00	
Vehicle	CSJHP		Others - Foreign-funded Procurement	No	N/A	N/A	N/A	GAA	20,000.00	
Vehicle Registration and Insurance	GSD	Insurance (Goods)	Negotiated Procurement - Agency-to-Agency	No	N/A	N/A	N/A	GAA	600,000.00	
Building Insurance (SAAC & PARDEC)	GSD		Negotiated Procurement - Agency-to-Agency	No	N/A	N/A	N/A	GAA	2,300,000.00	
Fidelity Bond	GSD		Negotiated Procurement - Agency-to-Agency	No	N/A	N/A	N/A	GAA	500,000.00	
Supply and Delivery of Drinking Water with Hot & Cold Dispenser	GSD	Utility and Communication Expenses (Goods)	Negotiated Procurement - Small Value Procurement	Yes	LCRB	11/2024	01/2025	GAA	360,000.00	
Water	GSD		Direct Contracting	No	N/A	N/A	N/A	GAA	3,000,000.00	WETI, with existing line
Electricity	GSD		Direct Contracting	No	N/A	N/A	N/A	GAA	10,800,000.00	WETI, with existing line
Telephone (Landline)	GSD		Direct Contracting	No	N/A	N/A	N/A	GAA	2,400,000.00	WETI, with existing line
Postage and Courier Services	RMD, GSD		Negotiated Procurement - Agency-to-Agency	Yes	N/A	11/2024	01/2025	GAA	850,000.00	
Postage and Courier Services	GSD, Investigation			No	N/A	N/A	N/A	GAA	336,000.00	Charge to Operating Cash Advance
Retrofitting of SAAC and PARDEC Building (Phase 1)	GSD		Structural retrofitting (Infrastructure Projects)	Competitive Bidding	No	LCRB	11/2025	12/2025	GAA	25,581,000.00

Consultancy Services of Human Rights Thematic Experts	CeB	Consultancy services support CHR's core mandate through thematic expertise (Consulting Services)	Negotiated Procurement - Highly Technical Consultants	No	N/A	01/2025	12/2025	GAA	2,688,036.00		
Development of Treaty Obligations and Universal Periodic Review Monitoring System (TOUPRMS)	MISD	Specialized professionals to support CHR (Consulting Services)	Competitive Bidding	No	LCRB	10/2025	11/2025	GAA	5,000,000.00		
Development of the General Administration and Financial Management Information System (GAFMIS) - Phase 2	MISD		Competitive Bidding	Yes	LCRB	11/2024	01/2025	GAA	15,000,000.00		10M from 2025 Continuing Appropriation
Development of the Document Tracking and Management System (DTMS)	MISD		Competitive Bidding	No	LCRB	10/2025	11/2025	GAA	8,000,000.00		
Development of the Commission en Banc Management Information System (CEBMIS)	MISD		Competitive Bidding	No	LCRB	10/2025	11/2025	GAA	3,500,000.00		
Technical Support for E-Library	Library		Negotiated Procurement - Small Value Procurement	No	LCRB	07/2025	08/2025	GAA	55,000.00		
Civil Engineer	GSD		Negotiated Procurement - Small Value Procurement	Yes	LCRB	11/2024	01/2025	GAA	616,284.00		
Architect	GSD		Negotiated Procurement - Small Value Procurement	Yes	LCRB	11/2024	01/2025	GAA	616,284.00		
Electrical Engineer	GSD		Negotiated Procurement - Small Value Procurement	Yes	LCRB	11/2024	01/2025	GAA	616,284.00		
Civil Engineer/Architect Assistant	GSD		Negotiated Procurement - Small Value Procurement	Yes	LCRB	11/2024	01/2025	GAA	476,064.00		
Visual Artist for the Production of Official Portraits of CHR Officials	SCD		Negotiated Procurement - Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	No	N/A	N/A	N/A	GAA	20,000.00		
Auditing Services for ISO 90001:2015 QMS • Surveillance Audit of HR Protection Office • Re-Certification of HR Linkages Office • Certification Audit of Protection Cluster	PD	Audit Services (Consulting Services)	Negotiated Procurement - Small Value Procurement	No	LCRB	07/2025	08/2025	GAA	460,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Common-Use Supplies and Equipment (CSE) for CHR Central Office for FY 2025	GSD	CSE Procurement thru DBM PS (Goods)	Negotiated Procurement - Agency-to-Agency	No	N/A	02/2025	11/2025	GAA	2,000,000.00		
Vehicle	GSD	CSE Procurement thru DBM PS (Goods)	Negotiated Procurement - Agency-to-Agency	No	N/A	05/2025	05/2025	GAA	2,510,037.14		
E-Vehicle (Climate Change Expenditure Tagging)	GSD	CSE Procurement thru DBM PS (Goods)	Negotiated Procurement - Agency-to-Agency	No	N/A	05/2025	05/2025	GAA	3,000,000.00		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 143,720,611.53
 Total Amount of CSEs to be purchased from PS-DBM: 7,510,037.14
 Total Amount of Estimated Budget: 271,453,070.47

Prepared by:

MARIA TERESA G. ANTAZO
Head

Bids and Awards Committee Secretariat

Date : _____

Recommended by:

By the Authority of the Bids and Awards Committee

GEMMA F. PAROJINOS

Bids and Awards Committee Chairperson

Date: 26 Jan. 2026

Approved by:

RICHARD P. PALPAL-LATOC

Head of the Procuring Entity

Date : _____