



**COMMISSION ON HUMAN RIGHTS**  
**REPUBLIC OF THE PHILIPPINES**

**REQUEST FOR QUOTATION**  
RFQ 2026-05-064

May 13, 2026

Sir / Madam:

*Greetings from the Commission on Human Rights!*

The Commission on Human Rights (CHR), through its General Administration Office – Management Information Systems Division (GAO-MISD), intends to apply the sum of Ninety-Nine Thousand Pesos (PhP99,000.00) as an Approved Budget for the Contract (ABC) for **SUPPLY AND DELIVERY OF INTELLIGENT SWITCH HUBS** through Section 34 Small Value Procurement of the Revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) No. 12009.

The technical specifications are as follows:

QUANTITY	ITEMS / DESCRIPTION
3 Units	<p><b>INTELLIGENT SWITCH HUBS</b></p> <p><b>Technical Specifications:</b></p> <p>Ethernet Ports: At least 24 × GE PoE+ ports Small Form-factor Pluggable (SFP) Ports: At least 2 × GE SFP MAC Address Table Size: At least 16K Switching Capacity: At least 56 Gbps Forwarding Rate: At least 41.7 Mpps Power Over Ethernet (POE) Capability: With PoE+ Mounting: Rack-mountable Form Factor: 1U Certifications: Environmental Compliance Certified Warranty: At least 1-year warranty on parts and services, and replacement of the defective unit within seven (7) calendar days</p> <p><b>General requirements:</b></p> <ol style="list-style-type: none"><li>1. The offered units must be brand new and of commercial quality grade.</li><li>2. The brochure specifying the brand name, model and image of the item being offered must be included in the proposal for product verification.</li></ol> <p><b>Delivery / Inspection:</b></p> <ol style="list-style-type: none"><li>1. The supply and delivery of the items shall be completed within thirty (30) calendar days after the receipt of Notice to Proceed. Place of Delivery: Commission on Human Rights Main Building, UP Complex, Commonwealth Ave., Diliman, Quezon City</li><li>2. Late deliveries shall be subject to penalties per provisions of the procurement law.</li></ol>

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	<p>3. CHR Technical staff with the presence of the supplier's authorized representative shall subject the delivered items to functional testing prior to acceptance. Defective item/s shall be replaced within seven (7) calendar days</p>
	<p><b>Company Qualifications / Requirements:</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registered</li> <li>2. With valid Business/Mayor's Permit</li> <li>3. Submit list &amp; proof of at least 3 completed similar contracts with the government and/or private entities within the last 3 years</li> <li>4. Must be an authorized reseller, distributor or partner of the brand being offered. Submit a valid and current Certificate of Dealership / Resellership from the Manufacturer (or its Philippine Distributor)</li> </ol>

If interested, you may submit your duly signed quotation subject to the attached Terms and Conditions on or before **5:00PM, May 16, 2026** through e-mail address [procurement@chr.gov.ph](mailto:procurement@chr.gov.ph). For any clarification, you may contact us at mobile phone number 0917-8571607.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 70 of the IRR of RA 12009.

Truly yours,

  
**MARIA TERESA G. ANTAZO**  
 Head, BAC Secretariat  
 Chief, GAO-Procurement Division

**CHR ng lahat: Naglilingkod maging sino ka man**

Commonwealth Avenue, U.P. Complex, Diliman, Quezon City, Philippines 1101  
 Tel. Nos. (02) 8294 8704 • (02) 8925 3886 • [www.chr.gov.ph](http://www.chr.gov.ph)

CHR Procurement through: MP-SVP  
**TERMS & CONDITIONS:**

1. Interested bidder/s are required to use the attached prescribed format of Quotation which may be printed in the company letterhead;
2. Quotation shall be submitted together with a copy of the following documentary requirements on or before the scheduled deadline of submission as stated in the RFQ.  
**Late submission shall not be accepted:**

- a. 2026 Business / Mayor's Permit
- b. PhilGEPS Registration

The winning bidder will also be required to submit the Omnibus Sworn Statement.

3. The Approved Budget for the Contract (ABC) is the ceiling price. Quotation/s exceeding the ABC shall be disqualified pursuant to Section 60.1 of the IRR of R.A 12009;
4. Failure to comply with **any** of the technical specifications / requirements will disqualify the quotation;
5. Price quotations shall be in Philippine currency, inclusive of all government taxes, duties and levies;
6. Price validity period shall be minimum of Sixty (60) days from the date of bid submission;
7. Winning bidder will be determined to have submitted the Lowest Calculated Responsive Bid (LCRB). In case of tie, the CHR shall apply the tie-breaking method of "toss a coin" through online coin flipper;
8. Payment shall be made through Land Bank of the Philippines' LDDAP-ADA / Bank Transfer facility within fifteen (15) calendar days after the complete delivery and submission of the required documents. For other banking institution, corresponding bank transfer fee shall be charged against the creditor's account.

  
**MARIA TERESA G. ANTAZO**  
Head, BAC Secretariat  
Chief, GAO-Procurement Division

**CHR ng lahat: Naglilingkod maging sino ka man**

## QUOTATION

**PROCUREMENT : SUPPLY AND DELIVERY OF INTELLIGENT SWITCH HUBS**  
**RFQ NO. : 2026-05-064**

Date: \_\_\_\_\_

**THE BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES**  
 c/o Procurement Division  
 Commission on Human Rights  
 Diliman, Quezon City

**Sir/Madam:**

This is to submit our quotation for the subject procurement with a total bid price of \_\_\_\_\_ Pesos (Php \_\_\_\_\_), inclusive of all existing and appropriate government taxes and charges:

Minimum Technical Specifications	Please indicate your Specifications as per requirement (MANDATORY FIELD)
<p><b>INTELLIGENT SWITCH HUBS</b>  <b>Quantity:</b> 3 units  <b>Technical Specifications:</b>            Ethernet Ports: At least 24 × GE PoE+ ports            Small Form-factor Pluggable (SFP) Ports: At least 2 × GE SFP            MAC Address Table Size: At least 16K            Switching Capacity: At least 56 Gbps            Forwarding Rate: At least 41.7 Mpps            Power Over Ethernet (POE) Capability: With PoE+            Mounting: Rack-mountable            Form Factor: 1U            Certifications: Environmental Compliance Certified            Warranty: At least 1-year warranty on parts and services, and replacement of the defective unit within seven (7) calendar days</p>	<p><i>(Please enumerate offer as per requirement)</i></p>
<p><b>General requirements:</b>            1. The offered units must be brand new and of commercial quality grade.            2. The brochure specifying the brand name, model and image of the item being offered must be included in the proposal for product verification.</p>	<p><input type="checkbox"/> Comply  <input type="checkbox"/> Not Comply</p>
<p><b>Delivery / Inspection:</b>            1. The supply and delivery of the items shall be completed within thirty (30) calendar days after the receipt of Notice to Proceed.            Place of Delivery:            Commission on Human Rights</p>	<p><input type="checkbox"/> Comply  <input type="checkbox"/> Not Comply</p>

<p>Main Building, UP Complex, Commonwealth Ave., Diliman, Quezon City</p> <p>2. Late deliveries shall be subject to penalties per provisions of the procurement law.</p> <p>3. CHR Technical staff with the presence of the supplier's authorized representative shall subject the delivered items to functional testing prior to acceptance. Defective item/s shall be replaced within seven (7) calendar days</p>	
<p><b>Company Qualifications / Requirements</b></p> <p>1. PhilGEPS Registered</p> <p>2. With valid Business/Mayor's Permit</p> <p>3. Submit list &amp; proof of at least 3 completed similar contracts with the government and/or private entities within the last 3 years</p> <p>4. Must be an authorized reseller, distributor or partner of the brand being offered. Submit a valid and current Certificate of Dealership / Resellership from the Manufacturer (or its Philippine Distributor)</p>	<p><input type="checkbox"/> Comply</p> <p><input type="checkbox"/> Not Comply</p>

**FINANCIAL OFFER:**

Quantity / Items	Unit Price	Total Price
SUPPLY AND DELIVERY OF INTELLIGENT SWITCH HUBS		<i>Inclusive of Tax</i>
<b>TOTAL OFFERED QUOTATION:</b>		
<p><b>In Words (inclusive of tax):</b></p> <p>_____</p>	<p><b>In Figures (inclusive of tax):</b></p> <p>_____</p>	

I hereby certify that this quotation is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 70 of Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009.

I further certify that our company is not blacklisted or not allowed to participate in the bidding of all government projects.

Truly yours,

*Bidder (Company Name)* : \_\_\_\_\_

*Address* : \_\_\_\_\_

*Authorized* : \_\_\_\_\_

*Designation/Position* : \_\_\_\_\_

*Telephone No./Mobile No* : \_\_\_\_\_

*Email Address* : \_\_\_\_\_

*PhilGEPS Registration No* : \_\_\_\_\_

*Tax Identification No. (TIN)* : \_\_\_\_\_

*Signature* : \_\_\_\_\_